

CITY OF ELKHORN
ARCHITECTURAL REVIEW BOARD/
CITY PLAN COMMISSION MEETING
MARCH 3, 2011

In the absence of Chairman Reynolds, the Architectural Review Board/City Plan Commission Meeting was called to order at 7:00 p.m. in the Council Chambers at City Hall by Vice-Chairman Knorr.

The following members were present:

J. Taylor
D. Snyder
B. Knorr
D. Dorgan
M. Roberts
T. Shiroda

The following members were absent:

H. Reynolds

Also present:

Sam Tapson, City Administrator
Ward Phillips, City Attorney
Gary Welsh, City Engineer
Bonnie Schaeffer, Zoning Adm.

Visitors:

Warren Hansen
Mark Molinaro
Larry Paruszkiewicz
Maureen VanderSanden

APPROVAL OF MINUTES

Member Shiroda moved to approve the minutes of the February 3, 2011 meeting as written. Motion seconded by Member Taylor. Motion carried unanimously.

REVISED SITE PLAN/LANDSCAPE PLAN & ARCHITECTURAL REVIEW/GATEWAY

Member Snyder moved to waive the first appearance for the revised site plan, landscape plan and architectural review to construct a 1-story 7,100 square foot addition to the Student Support Center located in the north building at Gateway Technical Institute located at 400 C.T.H. "H" (Tax Key YVSE-00003). Seconded by Member Taylor. Motion carried unanimously.

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CITY PLAN COMMISSION MEETING
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PAGE 2

Member Dorgan moved to approve the revised site plan, landscape plan and architectural review to construct a 1-story 7,100 square foot addition to the Student Support Center located in the north building at Gateway Technical Institute located at 400 C.T.H. "H" (Tax Key YVSE-00003). Seconded by Member Shiroda. Motion carried unanimously.

REVISED SITE PLAN/LANDSCAPE PLAN & ARCHITECTURAL REVIEW/BROWER

No action taken, first appearance regarding the revised site plan, landscape plan and architectural review to construct additions totaling 2,381 square feet to the existing medical office located at 1311 South Lincoln Street (Tax Key No. YA 235600001) presented by Warren Hansen, representing Brower-Fermgen Ventures. The purpose of a second appearance will be to allow the applicant the opportunity to resubmit plans that show the relocation of the driveway to the east and the tree away from the right-of-way, install adequate signage to direct traffic through parking lot and re-shingle the existing roof of the structure to match the newer roof of the additions.

ZONING VARIANCES, EXCEPTIONS & INTERPRETATIONS OF USE/TESKA MEMO

Members requested to move forward with the next steps to implement zoning variances, exceptions and interpretation of use and permitted uses in the E-1 Employment Zoning District as outlined in the Teska & Associates memos dated February 2nd and 3rd, 2011, and ordinance. Public hearings would need to be scheduled prior to implementation.

COMPREHENSIVE OUTDOOR RECREATION PLAN (C.O.R.P)

Member Snyder moved to approve the necessary changes and/or corrections to the C.O.R.P. and recommend to Council to approve. Seconded by Member Taylor. Motion carried unanimously.

MEETING SCHEDULE & MEETING DATES

Although members agreed to have one meeting per month, the City Administrator noted that some applicants may be required to have two appearances and would have to wait another month for action. He suggested scheduling two meetings per month with the cancellation of the second meeting if no meeting is required. Members agreed and the next meeting would then be Thursday, March 17, 2011.

ADJOURNMENT

Member Dorgan moved to adjourn. Seconded by Member Shiroda. Motion carried unanimously. Meeting adjourned at 8:15 p.m.