

CITY OF ELKHORN
ARCHITECTURAL REVIEW BOARD/
CITY PLAN COMMISSION MEETING
MAY 5, 2011

The Architectural Review Board/City Plan Commission Meeting was called to order at 7:00 p.m. in the Council Chambers at City Hall by Chairman Reynolds.

The following members were present:

J. Taylor
B. Knorr
D. Dorgan
M. Roberts
T. Shiroda
H. Reynolds

The following members were absent:

D. Snyder

Also present:

Sam Tapson, City Administrator
Ward Phillips, City Attorney
Bonnie Schaeffer, Zoning Adm.

Visitors:

Dan Etzel
Richard Etzel
Maureen VanderSanden

APPROVAL OF MINUTES

Member Shiroda moved to approve the minutes of the April 7, 2011 meeting as written. Motion seconded by Member Taylor. Motion carried unanimously.

CONDITIONAL USE PERMIT/WEST SECOND AVENUE/ETZEL

Member Roberts moved to recommend to Council to deny the Conditional Use Permit for property located at 236 West Second Avenue (Tax Key No. YE-00006). Daniel Etzel, applicant, is requesting a conditional use permit to allow a 964 square foot detached garage (adding 612 square feet to the existing 352 square feet detached garage). Seconded by Member Taylor. Brief discussion regarding motion to deny with the City Attorney explaining that members do not wish to vary from the Bulk Standards outlined in the City's Zoning Code and that the applicant has the right to apply for a variance if the City Council denies the Conditional Use Application. Motion carried unanimously.

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EMPLOYMENT ZONING-BULK, PARKING & DESIGN STANDARDS/TESKA MEMO

Plan Commission discussed the Employment District Design Standards Memorandum revised April 20, 2011 by Lee Brown, Teska Associates, City Planner and distributed with the May 5th information packet. After some lengthy discussion, Members noted some additions and/or corrections to this memorandum. The City Planner will be sent the information to make necessary revisions prior to conducting a public hearing.

MEETING DATES

The next Plan Commission meeting is scheduled for Thursday, June 2, 2011.

ADJOURNMENT

Member Roberts moved to adjourn. Seconded by Member Taylor. Motion carried unanimously. Meeting adjourned at 8:45 p.m.

Shari McKinney
Plan Commission Secretary