

CITY OF ELKHORN
Architectural Review Board/City Plan Commission Meeting
Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin

February 18, 2016

The Architectural Review Board/City Plan Commission Meeting was called to order at 6:30 p.m. by Chairman Olson followed by roll call.

ROLL CALL

Present: Mayor Brian Olson, Alderman Gregory Huss, Plan Commission Members Ray Baur, Tom Stotko, Tim Shiroda and Jason Hunter (Absent: Ken Meinel)

Also Present: Administrator Sam Tapson, City Attorney Ward Phillips, City Engineer Paul VanHenkelum, Zoning Administrator Bonnie Schaeffer, City Clerk Cairie Virrueta, Mike Blue, Mr. & Mrs. Simons, Andrea Andersen, Kellen Olshefski

Approval of Minutes

Motion (Hunter/Huss) to approve the minutes of the February 4, 2016 Architectural Review Board/City Plan Commission Meeting. Voice vote; motion carried.

Public Hearing

No public comment.

Site Plan, Architectural Plan, Landscape Plan, for City of Elkhorn (Owner), Jon Klahr, US Packaging/Maxpax (Applicant) – Morrissey Drive (YVSE00024)

Zoning Administrator Schaeffer recommended approval. She said this is for the first phase and additional phases or expansions will come back for approval. City Engineer recommended any approval be contingent upon easement on storm water and storm water maintenance. **Motion (Stotko/Huss) to approve the site plan, architectural plan and landscape plan for US Packaging/Maxpax contingent on the City Engineer's storm water recommendations. Roll call vote: Olson, yes; Huss, yes; Stotko, yes; Baur, yes; Shiroda, yes; Hunter, yes. Motion carried.**

Update – Elkhorn 2040 Comprehensive Land Use Plan

Mike Blue presented updates to the Comprehensive Land Use Plan. Members discussed the changes from 2030 plan. Concerns regarding land use and designations for the Simons property by Highway 12 and County NN, the Elk Creek Subdivision and the Bielinski Property were raised. Mayor Olson would like to see a shift in the purple areas to the east or northeast. The plan tried to be more specific to create neighborhoods rather than subdivisions, which includes a school. Administrator Tapson said the parcel where E. Market St. extends east will likely need to be rewritten. Larry Simons wants to keep his parcel flexible, although it is not in the City but surrounded by City property. Mayor Olson will send a note to the EEDA to let them know Simon's is interested. Administrator Tapson said the plan needs to be recommended to the council by resolution, the goes to ordinance with a Class 2 notification after 30 days, he recommended it be acted on soon to move it forward.

Next Meeting Date: Thursday, March 3, 7:00 p.m.

Adjournment

Motion (Hunter/Stotko) to adjourn at 7:29 p.m.

Cairie Virrueta
City Clerk