

CITY OF ELKHORN
Architectural Review Board/City Plan Commission Meeting
Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin

January 14, 2016

The Architectural Review Board/City Plan Commission Meeting was called to order at 7:00 p.m. by Chairman Olson followed by roll call.

ROLL CALL

Present: Mayor Brian Olson, Plan Commission Members Alderman Gregory Huss, Tom Stotko and Jason Hunter. Absent: Ray Baur and Ken Meinel

Also Present: Administrator Sam Tapson, City Attorney Ward Phillips, Zoning Administrator Bonnie Schaeffer, City Clerk Cairie Virrueta, City Engineer Paul VanHenkelum, interested persons

Approval of Minutes

Motion (Huss/Hunter) to approve the minutes of the November 5, 2015 Architectural Review Board/City Plan Commission Meeting. Motion carried.

Public Hearing

Opened Public Hearing regarding an amendment for CUP for Outdoor Sales located on the parcel at N5860 USH 12 (YA17260001). No comments. Hearing closed.

Amendment to Conditional Use Permit for Trip K Properties, LLC (Owner), LCE Lawn Commercial Equipment, LLC (Lessee) – N586 USH 12 (YA172600001)

Owner, David Peardon, said since he has moved sheds at the property to the road side of the fence his sales have increased dramatically and he is requesting the CUP to continue to place the sheds in this area. Zoning Administrator Schaeffer said that the sheds are arranged neatly on a graveled area. Motion (Hunter/Huss) to recommend approval of the Conditional Use Permit for Triple K Properties at N5860 USH 12. Roll call vote: Olson, yes; Huss, yes; Stotko, yes; Hunter, yes. Motion passed.

Project Concept Review for City of Elkhorn (Owner), Jon Klahr, US Packaging (Applicant) – Morrissey Drive (YVSE00024)

Zoning Administrator Schaeffer said she had received new site plans that morning that changed the parking and that everything shown meets our requirements. The architect displayed a sample of the architectural insulated metal panel that is planned for the exterior of the building. Administrator Tapson said architectural metal is addressed in the zoning code and in the covenants and it would take five votes to approve it. Zoning Administrator Schaeffer said the industrial/warehouse covenants allows for architectural metal for the front of the building. Mayor Olson felt the rendering looked good. The City Engineer needs to review the storm water management plan. The commission had no objections to the project concept.

Next Meeting Date (if needed)

February 4, 2016 7:00 p.m.

Administrator Tapson said at this meeting there will be another viewing of the Lakeland School plan that addresses the Plan Commission concerns. It is still at the concept level.

February 18, 2016 7:00 p.m.

Teska will be at this meeting to go over the Comprehensive Plan. A resolution needs to be recommended to the Common Council for approval, followed by a Public Hearing following a 30 day posting. Zoning Administrator Schaeffer said a quorum is needed on the 18th as US Packaging will be at that meeting.

Adjournment

Motion (Hunter/Huss) to adjourn at 7:41 p.m.

Cairie Virrueta
City Clerk