

City of Elkhorn Police and Fire Commission  
**MINUTES**  
January 22, 2008 – 5:30 P.M.  
City Hall – Municipal Court Room Upstairs

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**Commission Members Present:** Brad Wales, Jim Henriott, Howard Sawyers, Paul Martell.

**Commission Members Absent:** Dana Kelnhofer

- I. **Meeting called to order at 5:31 P.M. by President Brad Wales.**
- II. **Roll Call:** Commission members listed above, Wales, Henriott, Sawyers, Martell were present.
- III. **Withdrawals from Agenda:** There were no withdrawals from the agenda.
- IV. **Approval of Agenda:** Motion (Sawyers/Henriott) to approve the January 22, 2008 agenda. Motion carried by majority present.
- V. **Approval of minutes:** Motion (Henriott/Martell) to approve the November 27, 2007 minutes. Motion carried by majority present.
- VI. **Public Comment:** There was no one from the general public present.
- VII. **Items of Business:**
  - A. **Set and confirm future meeting dates.**

Commission agreed that the next meeting date would be **March 25, 2008 at 5:30 P.M.** There will be Reserve Officer applicant interviews. The Fire Department may need to have a meeting prior, but that will depend on applicants.
  - B. **Fire Department**
    1. Monthly Reports. Chief Smith advised that Commissioner Kelnhofer came to the department burn and he appreciated that.
    2. Officer Promotion Update: Effective January 1, 2008 the following positions were appointed by Chief Smith.

Fire Lieutenant -	Shane Hansen
Fire Captain -	Mike Ossi
EMS Lieutenant -	Travis Orzel
EMS Lieutenant -	Kim Shaffner
Asst. Fire Chief / Deputy EMS Chief -	Steve Flasch

Fire Chief Smith advised that due to salary purposes, the Deputy Fire Chief was reworded to say Assistant Fire Chief.

Fire Chief advised that all are invited to the Venison meal put on by the firefighters.

**C. Police Department**

1. Monthly Reports. Commissioner Martell advised that he thought the parking was up from 2006 and commended third shift for the enforcement of alternate side parking. He further stated that the parking appears to be good revenue for the City.

Commissioner Wales inquired about the procedure for unpaid parking tickets. He was advised of the procedure as far as when the license plate becomes suspended. He further asked if deals were made for those with several unpaid parking tickets. He was advised that once the ticket is sent to the State for suspension, it is too late for any deals, and generally the department does not get in the habit of making deals with the parking.

2. Motion (Martell/Henriott) to adjourn into Closed Session per S.S. 19.85(1)(b)(c) “considering dismissal, demotion, licensing or discipline of any public employee.” and “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
Commission went into closed session at 5:51 P.M.
3. Motion ( Martell/Sawyers) to reconvene into Open Session. 5:54 P.M. and accept the separation of probationary Reserve Officer that did not meet the probationary criteria. Motion carried by majority present.
4. Motion (Sawyers/Henriott) to abolish the current eligibility list which expires January 24, 2008 and create a new eligibility list effective immediately. Motion carried by majority present.
5. Motion (Martell/Sawyers) to adjourn the meeting. Motion carried by majority present. Meeting was adjourned at 5:56 P.M.