

City of Elkhorn Police and Fire Commission
Minutes of Wednesday, March 25, 2009 @ 6:00 P.M.
City Hall Lower Conference Room

- I. **Call to Order:** Meeting was called to order at 6:00 P.M. by Vice President Dana Kelnhofer
- II. **Roll Call:** Commission members present: Kelnhofer, Sawyers, Lee and Bray.
Also Present: Police Chief Joel Christensen, Fire Chief Smith, Assistant Fire Chief Steve Flasch and Deputy EMS Chief Lyssia Lundgren.
- III. **Withdrawals from Agenda:** There were no withdrawals from the agenda.
- IV. **Approval of Agenda:** Motion (Sawyers/Lee) to approve the agenda. Motion carried by majority present.
- V. **Approval of Minutes:** Motion (Bray/Lee) to approve the 01-28-09 minutes. Motion carried by majority present.
- VI. **Public Comment:** There was no one present from the general public.
- VII. **Items of Business:**

- A. **Police Department**

- 1. Monthly Reports

Commissioner Sawyers commented on the decrease of parking tickets. Chief Christensen indicated to the Commission that there was a slight change this year with the alternate side parking. Chief Christensen advised that with the parking fines increasing to \$20.00, the department was issuing warnings to first time offenders and those offenders with more than one violation would receive a ticket. The department is keeping track of the warnings and that is why there has been a decrease this past winter with parking violations.

Commissioner Lee inquired on the proposal by Governor Doyle to remove the expiration stickers from the license plate. Chief Christensen advised that there were some Chiefs that were speaking out against the proposal, Chief Christensen also expressed that Governor Doyle's proposed budget recommended removal of the front license plate all together.

Commissioner Sawyers inquired on the new police department building project. Chief Christensen advised that the project is moving along and the City and County are still negotiating.

- 2. Motion (Lee/Sawyers) to adjourn into Closed Session per S.S. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Specifically, interview Matthew Malvitz for Sergeant position.

Motion carried by majority present. Commission went into Closed Session at 6:05 P.M.

3. Motion (Bray/Sawyers) to reconvene into Open Session. Motion carried by majority present. Commission went into Open Session at 6:45 P.M.
4. Motion (Bray/Sawyers) to approve the appointment of Matthew Malvitz as Police Sergeant. Motion carried by majority present.

B. Fire Department

1. Monthly Reports

There were no questions from the Commission regarding the monthly reports.

2. Motion (Lee/Sawyers) to adjourn into Closed Session per S.S. 19.85(1) (c) “considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Specifically, interview candidates for the EMS/Firefighter position.

Motion carried by majority present. Commission went into Closed Session at 6:48 P.M.

3. Motion (Sawyers/Lee) to reconvene into Open Session. Commission went into Open Session at 7:45 P.M.
4. Motion (Lee/Bray) to certify the list of Firefighter/Ems applicants, which include, Bradley Kirkpatrick, Andy Zamora, Jolyn Zamora and Kimberly Jackson. The Commission will also certify Joshua Oldenberg once he meets the criteria for driving status.

VIII. **Set and Confirm Next Meeting Date:** The Commission agreed on 05-27-09 at 6:30 P.M. They also understand that a meeting may need to be called in April in the event there will be interviews for a detective and possibly more than one EMS/Firefighter applicant.

IX. **Adjournment**

Motion (Sawyers/Kelnhofer) to adjourn the meeting. Motion carried by majority present. Meeting was adjourned at 7:47 P.M.

Howard Sawyers
Secretary