

City of Elkhorn Police and Fire Commission  
Minutes of Wednesday March 30<sup>th</sup>, 2011 @ 5:00 P.M.  
City Hall, Lower Conference Room

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- I. **Call to Order:** Meeting was called to order at 5:02 P.M. by Commission President Wales.
- II. **Roll Call:** Commission members present are; Wales, Kelnhofer and Sharp and Bray. Also present are Fire Chief Rod Smith, Assistant Fire Chief Steve Flasch and EMS Division Chief David Fladten.
- III. **Withdrawals from Agenda:** There were no withdrawals from the agenda.
- IV. **Approval of Agenda:** Motion (Sharp/Kelnhofer) to approve the 03-30-11 Agenda. Motion carried by majority present.
- V. **Approval of Minutes:** Motion (Kelnhofer/Bray) to approve the 11-17-0 minutes. Motion carried by majority present.
- VI. **Public Comment:** There was no one from the general public present for the meeting.
- VII. **Items of Business:**

**Fire Department**

1. Monthly Reports  
Commissioner Sharp advised Fire Chief and David Fladten that on 03-29-11 there was an EMS call to Lakeland Medical Center to assist a subject that fell. He advised the Commission that there may be additional calls like this because Geneva Township is not responding to assist calls like that anymore. David Fladten advised that there are not many calls of that nature to Lakeland so he does not foresee a problem.
2. Motion (Sharp/Kelnhofer) to adjourn into Closed Session per S.S. 19.85(1) (c) "considering employment promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Specifically interview applicants for Fire/EMS position and discuss personnel issues. Motion carried by majority present. Commission went into closed session at 5:06 P.M.
3. Motion (Bray/Kelnhofer) to reconvene into Open Session. Motion carried by majority present. Commission reconvened into Open Session at 6:14 P.M.
3. Motion (Kelnhofer/Sharp) to accept the personnel changes as reported by Chief Rod Smith. Those changes include:

Members discharged/Resigned are; Dennis Campbell, Sarah Chesky, Gerry Geniesse, Kim Jackson, Josh Oldenburg and Rob Way.

Resignation from promoted officer position are; Jacob Skibba.  
Leave of absences requested/granted are; Christ Maritz, Kurt Spotz Jr, and Chris Wegner.

Return from leave of absence are; Lyssia Lundgren.

Certify the eligibility list for candidates; Valerie Geniesse will have a 6 month probationary status. Ryan Hagar and Cody Lechner will be placed on a 2 year probationary status. Motion carried by majority present.

- VIII. **Set and Confirm Next Meeting Date:** Commission agreed that if the Commission can get a quorum, the next meeting will be May 25<sup>th</sup>, 2011 at 5:00 P.M.
- IX. **Adjournment:** Motion (Sharp/Bray) to adjourn the meeting. Motion carried by majority present. Meeting was adjourned at 6:18 P.M.

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Robert Sharp  
Secretary, Elkhorn Police and Fire Commission

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Date