

City of Elkhorn Police and Fire Commission
Minutes of Wednesday, February 29, 2012 at 6:00 P.M.
First Floor Conference Room at City Hall

- I. Call to Order: Meeting was called to order by Commission President Lee at 6:00 P.M.
- II. Roll Call: Commissioners present; Kelnhofer, Murray, Sharp and Lee. Also present were Council Liaison Alderman Anderson, Fire Chief Rod Smith and EMS Division Chief David Fladten, Police Chief Christensen and Recording Secretary Boeger
- III. Withdrawals from Agenda: There were no withdrawals from the Agenda.
- IV. Approval of the Agenda: Motion Kelnhofer/Sharp to approve the February 29th, 2012 agenda. Motion carried by majority present.
- V. Approval of the Minutes: Motion Sharp/Kelnhofer to approve the January 25th, 2012 minutes. Motion carried by majority present.
- VI. Public Comment: There were no citizens from the general public present for the meeting.
- VII. Items of Business:

Police Department

Chief Christensen introduced to the Commission Patrolman Jon Jagielski. Chief Christensen advised the Commissioners that Patrolman Jagielski has been on his own for some time now and that he would presenting his Neighborhood Portfolio Exercise (NPE) tonight and that Patrolman Jagielski chose Crime Free Multi Housing.

Patrolman Jagielski advised the Commission that Crime Free Multi Housing is a crime prevention program that builds relationships with our rental property landlords and tenants and it is designed to make multi-family dwellings a safe and desirable place to live and in return will reduce crime, drugs and gangs on rental properties. It is a known fact that the police cannot solve crime problems alone and that by working together with management or residents of rental properties we can work together to solve mutual problems. The City of Elkhorn Police Department embraces this philosophy and actively works to serve and partner with the community. Elkhorn will be the first in Walworth County to implement such a program. Patrolman Jagielski then mentioned the 7 phase step of the program.

Commissioner Kelnhofer asked if this program is exclusive to apartments or condos also? Patrolman Jagielski advised they will be starting out with apartments with 8 or more units in them. Chief Christensen advised there are there are several single family homes that have been turned into apartments and they may be identified later, that right now it's easier to identify these larger communities first.

Commissioner Sharp inquired if there was a City Ordinance or would have to be created that would enforce landlords to comply with the letter that the Department will send if there are

violations occurring at the complex? Chief Christensen advised that the Department will look to expand on an ordinance because the City currently doesn't have such an ordinance.

Commissioner Kelnhofer asked if most owners are corporations? Chief Christensen advised majority of the community complexes have local ownership.

Alderman Anderson asked how long the program has been in effect? Patrolman Jagielski advised the program is just starting to be implemented. Anderson also asked if there are multiple families in a single unit? Patrolman Jagielski advised there are some units in town that have several family members living in it and it appears that there are people sleeping on the floor in some of these units.

Chief Christensen reiterated to the Commission that the program will create relationships with owners, landlords and tenants, and in turn should reduce the calls for service and improve the quality of live for those tenants.

Commissioner Lee asked if there was any type of incentive for the property owners if they comply with the program. Patrolman Jagielski advised that a certificate could be posted near the property advising others that the unit has met the 7 phases of the program. Chief Christensen advised that possibly free advertisement on the City's website. Alderman Anderson stated the major incentive should be the benefit of the quality of life for those other tenants. Commissioner Kelnhofer also agreed and stated another incentive would be insurance rates could possibly go down, she thought this was a great idea for the community.

Commissioner Sharp was curious how the Housing Authority would handle this type of program. Chief Christensen stated that people need to know that it's okay to do background checks on future tenants.

Fire Department

1. Motion Sharp/Kelnhofer to adjourn into Closed Session per S.S. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Motion carried by majority present. Commission went into Closed Session at 6:31 P.M.

3. Motion Kelnhofer/Sharp to reconvene into Open Session. Motion carried by majority present. Commission reconvened into Open Session at 7:28 P.M.

4. Motion Kelnhofer/Sharp to certify the applicants that interviewed (Andrea Beatovic, Matthew Polack, Matthew Wittig and Jeremy Yardley) with the exception of Jeffery Sargent who was unavailable for the interview.

VIII. Set and Confirm next meeting date: March 28th, 2012 at 6:00 P.M. as there may be interviews for the Fire Dept. again.

VIII. Adjournment: Motion Sharp/Kelnhofer to adjourn the meeting. Motion carried by majority present. Meeting was adjourned at 7:30 P.M.

Robert Sharp
Secretary, Elkhorn Police and Fire Commission

Date