

City of Elkhorn Police and Fire Commission
Minutes of Wednesday, September 11, 2013 at 6:30 P.M.
First Floor Conference Room at City Hall

- I. Call to Order: Meeting was called to order by Commission President Lee at 6:30 P.M.
- II. Roll Call: Commissioners present; Lee, Kelnhofer, and Murray. Also present was Alderman Liaison Rehberg, Police Chief Christensen and Recording Secretary Boeger
- III. Withdrawals from Agenda: There were no withdrawals from the Agenda.
- IV. Approval of the Agenda: Motion Kelnhofer/Murray to approve the September 11th , 2013 agenda. Motion carried by majority present.
- V. Approval of the Minutes: Motion Kelnhofer/Murray to approve the July 24th , 2013 minutes. Motion carried by majority present.
- VI. Public Comment: There were no citizens from the general public present for the meeting.
- VII. Items of Business:

Police Department

1. Chief Christensen informed the Commissioners that they had previously approved to extend the patrolman eligibility list and there were five on that list. One candidate was a no show for the suitability test and one had previously withdrawn her application. There were a total of three applicants that took a personal history questionnaire.

Chief Christensen had been at a training put on by CVMIC, the City's insurance company and they recommended a psychiatrist by the name of Dr. Childs who is on the IACP psychiatrist team. The department has previously used Standard and Associates for our psychological testing and this test by Dr. Childs is a non medical suitability test, which can screen out applicants prior to the conditional offer of employment.

The three candidates took a non medical test up front, which after looking at the results, Dr. Childs could not recommend any of the three for employment. So the Chief would like to establish a new eligibility list and asks the commission for a motion to approve that.

Chief Christensen also informed the Commissioners that the Chief and Secretary Boeger attended a training on NEOGOV, which is an online recruitment site which the City has become a member of. The hope is that the department can get this up and running before the next recruitment process.

Commissioner Lee inquired if there is a position already in mind. Chief Christensen advised that they are still looking at fulfilling an open position from when Capt. Slattery retired over a year ago.

Alderman Rehberg asked why the three candidates were not recommended? Chief Christensen explained the process of the exam and advised that the three candidates were listed as high risk.

Motion Kelnhofer/Murray to abolish the current eligibility list and authorize the creation of a new list. Motion carried by majority present.

VIII. Set and Confirm next meeting date: December 4th, 2013 at 6:30 P.M. if needed.

XI. Adjournment: Motion Murray/Kelnhofer to adjourn the meeting. Motion carried by majority present. Meeting was adjourned at 6:37 P.M.

Robert Sharp
Secretary, Elkhorn Police and Fire Commission

Date