

CITY OF ELKHORN
Police and Fire Commission Meeting
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
January 22, 2014

The Police and Fire Commission meeting was called to order at 6:30 p.m. by President Lee followed by roll call.

ROLL CALL

Present: President Thomas Lee, Commissioner Dana Kelnhofer, Commissioner Hugh Pruess.

Also Present: Councilman Hoss Rehberg, Police Chief Joel Christensen, and Patrolman Kimberly Ketchpaw.

WITHDRAWALS FROM AGENDA

Item V., Approval of Minutes from December 4, 2013, was removed from the agenda as the minutes were not received by the Commission.

APPROVAL OF AGENDA

Motion (Kelnhofer/Pruess) to approve the agenda with the withdrawal of item V. Motion carried.

PUBLIC COMMENT

None

ITEMS OF BUSINESS

Police Department

1. Chief Christensen introduced Patrolman Ketchpaw to the Commission and provided an overview of the Police Training Officer program that the Police Department utilizes which Patrolman Ketchpaw successfully completed.

Patrolman Ketchpaw then presented to the Commission her Neighborhood Portfolio Exercise which was on developing a police auxiliary program. Patrolman Ketchpaw shared the benefits of implementing an auxiliary program, possible budget considerations and how the Police Department could recruit possible candidates. The Commission members and Councilman Rehberg were able to provide feedback and inquire further about the program.

Following the presentation, Patrolman Ketchpaw shared her overall experience of the Police Training Officer program and how it has prepared her to perform her job duties.

Chief Christensen then asked that a motion be made to move Patrolman Ketchpaw's status from probationary to permanent. Motion (Kelnhofer/Pruess) to move Patrolman Ketchpaw's status from probationary to permanent. Motion carried.

2. Chief Christensen reviewed with the Commission the Police Department's December and January monthly reports.

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3. Chief Christensen informed the Commission that the Police Department received 163 applications for the Patrolman vacancy and 154 have been invited to participate in the written examination, which is scheduled for February 8th. Chief Christensen reviewed the hiring time line with the Commission and the desire to interview with the Commission on March 26th.

SET AND CONFIRM NEXT MEETING DATE

March, 26, 2014 at 5 p.m.

ADJOURNMENT

Motion (Pruess/Kelnhofer) to adjourn at 7:26 p.m.