

MINUTES
City of Elkhorn Police & Fire Commission
Wednesday July 29, 2015 @ 5:00 p.m.
City Hall 2nd Floor Conference Room

- I. **Call to order:** President Tom Lee called the meeting to order at 5:03 p.m.
- II. **Roll Call:** Commissioners Present: Tom Lee, Kathy Murray, Robert Sharp, Hugh Pruess, Craig Rasmussen. Police Joel Christensen and Fire Chief Rod Smith were also present.
- III. **Withdrawals from Agenda:** There were no withdrawals from the agenda.
- IV. **Approval of Agenda:** Motion Rasmussen/Pruess. Motion carried by majority present.
- V. **Approval of Minutes:** Motion Sharp/Murray to approve minutes from 5/27/15 meeting. Motion carried by majority present.
- VI. **Public Comment:** No one from the public was present to make any comments.
- VII. **Items of Business:**
 1. **Police Department:**

Chief Christensen updated the commissioners on the status of the hiring process for the vacant patrolman position. He said that the written test was given on 7/11/15 with 77 applicants taking the test or reusing their previous test score and 48 applicants did not show up. He said that the test scores and the applicants desirable qualifications will be put into a database to determine the top 20 applicants for an interview with the police department administration. He further said that after that another list would be made and the top 5 applicants on the list would be interviewed on 9/16/15 by the police and fire commission.
 2. **Fire Department:**

Motion at 5:08 p.m. Murray/Pruess to adjourn into close session for interviews of candidates for the firefighter/EMS positions per S.S. 19.85(1)9c) “considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility”
 3. Motion at 6:35pm Pruess/Rasmussen to reconvene into open session. Motion by Pruess/Rasmussen to certify the list of candidates interviewed for the firefighter and/or EMT positions. The list of

candidates certified is Erika Sesing, Lucas Tomaske, Greg Vander Veen, and Matt Boss. One candidate was a no show and was not certified for this list as a candidate for the firefighter and/or EMT positions. Motion carried by majority present. There was also a motion by Sharp/Pruess to accept the resignation of fire fighter Alan Gorecki from the fire department. Motion carried by majority present.

VIII. Set and confirm next meeting date (September 19, 2015 @ 6:30pm.

1. Commissioner Rassmussen at this time stated that he had a question about the interview process by the police and fire commission allowing the Police Chief or Fire Chief to sit in on applicant interviews for their respective departments. A brief discussion was had and President Lee advised that no action would be taken on this tonight but it will be a future agenda item. A motion by Pruess/Rassmussen to confirm the next meeting date and time. Motion carried by majority present.

IX. Adjournment:

Motion Murray/Pruess to adjourn meeting. Motion carried by majority present. Meeting adjourned at 7:18 p.m.

Respectfully submitted,

Robert D Sharp Secretary