

CITY OF ELKHORN
Police and Fire Commission Meeting
Room 216 Walworth County Government Center
May 25, 2016 at 5:30 PM

The Police and Fire Commission meeting was called to order at 5:30 p.m. by President Lee followed by roll call.

ROLL CALL

Present: President Thomas Lee, Commissioner Kathy Murray, Commissioner Robert Sharp, and Commissioner Craig Rasmussen. Also present: Fire Chief Rod Smith and Recording Secretary Theresa Boeger.

WITHDRAWALS FROM THE AGENDA

None

APPROVAL OF AGENDA

Motion (Murray/Sharp) to approve the agenda. Motion carried.

APPROVAL OF MINUTES

Motion (Murray/Rasmussen) to approve the December 16, 2015 minutes, with the correction of the time for reconvening in to Open Session. Time should be 7:37PM. Motion carried.

PUBLIC COMMENT

None

ITEMS OF BUSINESS

ELECTION OF OFFICERS

1. President: Tom Lee advised the Commissioners that he would like to remain on as President. Motion (Murray/Rasmussen) to accept Tom Lee's position as President. Motion carried.
2. Vice President: Lee nominated Murray as Vice President. Motion (Lee/Rasmussen) to accept Murray's nomination as Vice President. Motion carried.
3. Secretary: Murray nominated Sharp as Secretary. Motion (Murray/Rasmussen) to accept Sharp's nomination as Secretary. Motion carried.

FIRE DEPARTMENT

1. Adjourn in to Closed Session per S.S. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Specifically interview candidates for the Fire/EMS division.

Motion (Sharp/Rasmussen) to adjourn into Closes Session at 5:35 P.M. Motion Carried.

2. Motion (Sharp/Murray) to reconvene into Open Session at 6:42 P.M. Motion Carried.

3. Motion (Sharp/Murray) to certify Ashley Key, Ryan Cunningham and Richard Melvin for the Fire/EMS Division.

Motion (Sharp/Murray) to not certify Joseph Gonzales for the Fire/EMS Division.

Chief Smith wanted the Commission to be aware that Council recently approved a \$25.00 stipend for the Fire Department shifts.

Commissioner Murray asked about the ambulance response and how many working ambulances we currently have. Chief Smith explained the response procedure and informed them that the City currently have two working ambulances with another one that is going to be equipped soon, and that will then make it three.

SET AND CONFIRM NEXT MEETING:

July 27, 2016 at 6:30 PM. Commissioner Rasmussen would like to discuss the Police Department's hiring policy at the next meeting and would like that to be added to the agenda for July.

ADJOURNMENT:

Motion (Rasmussen/Sharp) to adjourn the meeting at 6:50 P.M.

Robert Sharp
Secretary, Elkhorn Police & Fire Commission

Date