



OPERATOR LICENSE APPLICATION

For License Year July 1, 2017—June 30, 2019

For individuals serving or selling alcohol, pursuant to Elkhorn Ordinance 12.03

Application fee: \$50.00 / \$25.00 (after 7/1/18)

Renewal or New Applicant*

*Complete Box to right

- RBT Class Completed & Certificate Attached; Or
Current License with WI Municipality Attached
- RBT Class Pending, Provisional Requested (+ \$10.00)

FILLING OUT YOUR APPLICATION

1. An Operator License is a privilege, not a right.
2. Fill out application accurately and completely. Any false answers or omissions may result in denial of your application.
3. Your application will not be processed until you deal with any outstanding warrants.

REVIEW OF YOUR APPLICATION

1. The Elkhorn Police Department will perform a background check.
2. If there are concerns about your arrest and/or conviction record as it relates to your application, you may be called to appear before the Legislative and Regulatory Committee.
3. If you are asked to appear but choose not to do so, your application may be denied.
4. Meetings of the Legislative and Regulatory Committee are open to the public. This application is a public record and subject to release.

Please Print Clearly

First Name		M.I.	Last Name	
Residence: Street Address		City		State & Zip Code
Phone		Email		
Gender	Drivers License No.	Birth Place (City, State)		Date of Birth
Mailing Address if different than Residence Address		City		State & Zip Code
Other names, aliases or birthdates ever used:				
Cities and States lived in since age 18			From:	To:
			From:	To:
			From:	To:
			From:	To:
			From:	To:
Establishment where employed			Contact person & phone number of employer	

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Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	<input type="radio"/> Yes	<input type="radio"/> No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	<input type="radio"/> Yes	<input type="radio"/> No
Have you ever been convicted by a military court-martial?	<input type="radio"/> Yes	<input type="radio"/> No
Have you ever been convicted of disorderly conduct that involved violence against another person?	<input type="radio"/> Yes	<input type="radio"/> No

List Any PENDING Citations, Tickets or Criminal Charges

Year	Location	Charge	At time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around a business that serves alcohol?

Criminal Convictions & Citations, Excluding Traffic Citations That Are Not Alcohol Related

Year	Location	Charge	At time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around a business that serves alcohol?

Application must be notarized. Read carefully before signing.

I swear that the information provided in this application is true and correct to the best of my knowledge and belief. I certify I am familiar with the laws, ordinances and regulations pertaining to the sale of alcoholic beverages and I agree to obey all provisions of Federal, State and Local laws. I understand that falsification of the application will result in automatic denial. If denied, your provisional license must be surrendered to the City Clerk immediately. The undersigned understands that a full background investigation will be conducted by the City of Elkhorn Police Department prior to consideration of this application.

Subscribed and sworn before me

This _____ day of _____, 20_____

Applicant's Signature

Date

Notary Public

My Commission Expires _____

Applicant, Please print name above

Office Use Only	Date Received: _____ Fee: \$ _____
Police Department: ___ Approved ___ Denied*	Date: _____
License Number: _____	Date: _____
Provisional License Number (if applicable): _____	Fee Paid: _____
*If applicant is denied, attach explanation for denial.	