

CIVIC CONNECTION

www.cityofelkhorn.org

...A message from your City

CITY OF ELKHORN
 P.O. Box 920
 9 S. Broad Street
 Elkhorn, WI 53121

City Hall	723-2219
Public Works Dept.	723-2223
Parks & Rec. Dept.	741-5114
Utility Billing	723-2910
Electric Utility Dept.	723-3138
Building Inspection	741-5124
Zoning	741-5124
Assessor	1-800-770-3927
Police Department	723-2210
Municipal Court	723-2340
Library	723-2678
Water Utility Dept.	723-2223
After Hours (Electric, Water, Sewer)	
Emergency No.	723-3229

Mayor: John T. Giese
City Council Districts:
 One: Howie Reynolds
 Two: Gary Payson Sr.
 Three: Ronald Dunwiddie
 Four: Scott McClory
 Five: Charles Van Dyke
 Six: Julie Taylor

Staff:
City Adm.: Sam Tapson
City Clerk: Darlene Igl
City Treasurer: Mary Hinske
Public Works: Terry Weter
Parks & Rec.: Jeff Simons
Electric Utility: Art Schmitz
Police Chief: Joel Christensen
Fire Chief: Rod Smith
Library Dir. Lisa Selje

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Police Department Relocation to Focus on County Government Center

Following several months of discussion between City officials and community representatives, the Ad-Hoc Police Facility Study Committee concluded that relocation of the Police Department to the “West Wing” of the Walworth County Government Center offers the most cost-effective option for addressing the space requirements of the department. A key factor to reaching this conclusion was the potential for additional office space at the Government Center to be made available for the City’s use. When the idea of moving into the “West Wing” was first considered in 2002, the City and County agreed that only the ground floor would be made available. Subsequent to the City and County Agreement, a space needs analysis suggested that the ground floor did not provide adequate space to meet the Police Department’s immediate and long-range requirements. For this reason the City abandoned the idea of moving into the “West Wing” and, instead, focused its

attention on the construction of a new building. Recent discussions with County officials, however, indicated that sufficient additional space may be available for Police Department use. That being the case, the Common Council unanimously endorsed a recommendation offered by Mayor Giese to relocate the Police Department to the Walworth County Government Center.

If successful in negotiating the use of additional space at the county facility, the City could realize as much as a 50% reduction in the cost to relocate the Police Department as compared with the cost of new construction. The City currently has \$3.4M reserved for the Police project but remodeling costs are more likely to be in the range of \$1.5-\$1.7M. Any funds remaining after project completion will be used to pay the debt service cost on the original \$3.4M borrowing, thereby reducing the amount of the tax levy required to meet that expense.

Property Assessment Program to change in 2010

Since 2002 the valuation of locally assessed properties has been managed on the basis of a “Full-Value Assessment” model. As part of this program, properties have been subject to a physical inspection at least once every four (4) years. With the inspections that will be completed in 2009, the program will have been operative for two full cycles. While this approach to property assessment has proven to be a success, both in terms of maintaining values at or near 100% of market value and in minimizing the number of filings at the Board of

Review, the City has decided to modify the program. Following completion of the 2009 assessment process, physical will shift to a 6-year cycle rather than the current 4-year cycle. Under the revised plan the next cycle of physical inspections will not occur until 2013. It should be noted, however, that new construction and permitted improvements will continue to be inspected annually. Also, property valuation will still be maintained on a “Full Value Assessment” basis.

Letter from the Mayor

Fellow Citizens

As we enter the spring season in our fair city, we look forward to warmer weather and a little break on our heating bills. This spring brings us in to a Wisconsin tradition, road construction. Right now, crews are in the middle of doing the work on N. Wisconsin Street. Although it is inconvenient getting around, I'm sure everyone will be happy with the completed project. People will be even happier when they realize that the majority of the project is funded by the Department of Transportation.

After spending a great deal of time evaluating all of their options, the Police Department has finally decided to move from their present outdated quarters, on N. Washington Street, into the Courthouse. It's not a new building, but it's one that should be an excellent place to house the department when the necessary renovations are

completed. Final negotiations are under way for leasing and space available to meet the Police Department's current, as well as long term needs.

One of the highlights of Elkhorn's warm summer nights, are our Friday night band concerts in Sunset Park, especially the one on the 4th of July which includes fireworks and festivities. We are currently looking for donors to help raise the \$7,500 needed for the fireworks show, as our major contributor is no longer able to contribute. If there are individuals, or businesses that are interested in donating, please contact myself, or the City Clerks office.

Enjoy your spring and have a safe summer.

Mayor John T. Giese

Just a reminder: As spring approaches, the City asks that property owners help our electric crew and meter readers. Shrubs and plantings cause great difficulty for our utility departments to change out meters and read meters. We ask that you clear plantings from meters, transformers and pedestals at least 5'



from the front and 3' from each side. For example, a meter reader uses a device to scan the meter. Shrubs and plants in front of the meter make it difficult to scan. The meter reader often has to climb through or over the plants. Damage to the plantings is unavoidable. Please take a moment during spring clean-up and make sure there is clear access.

City schedules Open Book, Board of Review

The City's Assessor, Accurate Appraisal, is completing its inspections for 2009. Notifications of changes in assessed value will be mailed in early May.

Assessors visited in January and February 2009, 920 properties - 193 commercial and 83 tax exempt parcels. The remainder of properties visited were sales, permits or part of the 25% required by the full value assessment process. All property owners can expect some changes in their assessments on an annual basis.

Property owners will have an opportunity to meet the assessor one-on-one during the following dates and times of Open Book at City Hall in the Council Chambers:

- **Monday, May 18, 2009**
11 a.m. to 7 p.m.
- **Tuesday, May 19, 2009**
9 a.m. to 2 p.m.

Assessment Roll Books will be available in the Public Works Department at City Hall beginning May 18 during office hours. Appointments may be made on-line through the assessor's website.

If you are not satisfied with the results of Open Book, Board of Review is the next step. **Board of Review is scheduled for Tuesday, June 9, 2009, 5:30 to 7:30 p.m. in Council Chambers, City Hall.** Objection forms and a Board of Review Guide for Property Owners will be available in the Clerk's Office May

1, 2009. Objection forms must be completed and submitted to the City Clerk prior to Board of Review.

For more information concerning assessments, call Accurate Appraisal at 1-800-770-3927 or visit www.accurateassessor.com.

Business Owners: If you no longer have taxable personal property in Elkhorn, please notify the City Clerk. If not notified you are responsible for the taxes.



N. Wisconsin construction resumes

Construction on N. Wisconsin Street resumed March 9, with many projects scheduled to be completed by the end of August. The Department of Transportation (DOT) is

working with the City of Elkhorn to complete the construction.

Beginning March 9, the road will be closed from Court Street North to the curve at Sperinos. This will allow for the sanitary sewer and water main to be replaced. This should be completed by May 1, which will allow the DOT to begin the reconstruction of the road, also from Court Street North to the curve at Sperinos.

As of April 13, the entire street will be closed to through traffic. During this closure the construction work will continue with grading from Court Street to First Avenue. Sewer and water services are scheduled to begin the week of April 20, with a tentative completion date of April 30. Storm sewer work should then be

completed by May 15, which will allow the DOT to continue with the grading of the road. The DOT then has until the end of August to complete the new concrete street with curb and gutter; sidewalks; drive approaches; terrace restoration; and tree replacement. Tree replacement should begin this September, or the following April.

Electric lines continue to go underground

The City of Elkhorn's Electric Department, Charter Communications and State Long Distance Telephone Company continues to make progress on replacing overhead lines underground. The next project, starting this spring will be to convert the overhead lines to underground on the rear lot lines in the blocks between Wisconsin and Lincoln Street from First Avenue north to Ace Hardware.

If you are a homeowner and have been thinking about upgrading your electric service, now is the time to do it. The City is installing a free underground service as long as the homeowner is willing to upgrade their meter socket to accept the underground service. For more information contact the electric department at (262) 723-3138.

Parks & Recreation Dept. gears up for great summer

After experiencing a long and hard winter, Elkhorn's Park and Recreation Department is looking forward to an exciting 2009.

Over 15 new programs have been added to the Summer roster to provide a variety of activities for all ages. The new programming choices include Fun with Music, Preschool Science Explorers Camp, Detective Science, Singing, Reading, & Signing Fun, Piano Lessons, Umpiring 101 and so much more.

Adults can enjoy Ceramics lessons, Water Aerobics, Ballroom Dance Lessons, Gardening classes, Digital Camera classes or fine tuning their driving skills by completing a AARP Driver Safety Course.



Day trips include Noah's Ark, Paintball, The Packer Experience, and Great America.

Mass Registration was held March 14, at the Recreation Center. Registration will continue through April 3rd for all youth baseball and softball programs. After that time any baseball or softball registrations re-

ceived will incur a \$10.00 late fee. You may review the Spring/Summer Activity guide on the City's website—www.cityofelkhorn.org.

ON-LINE REGISTRATION IS NOW AVAILABLE

The Parks & Recreation Department is now offering on-line registration. Online registration can be done by accessing the City's website, and clicking the on-line

registration link found on the home page.

MARKET STREET PARK IS COMPLETE

The City's newest park, located on Market Street and Heather Drive in Harvest Pointe Subdivision has now been completed.

The park has a playground, walking paths and an open-air shelter.

JUST A REMINDER SUMMER BASEBALL PARKING AT SUNSET PARK

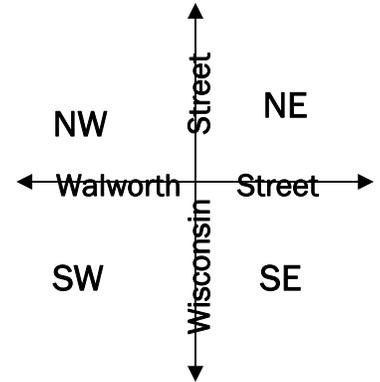
During summer baseball parking restrictions will go into effect at the south end of the baseball fields in Sunset Park.

There will be no parking on the south side of W. Centralia Street from Devendorf to Park streets.

Violators will be ticketed.

Spring Brush Collection Schedule

- Week beginning Tuesday, April 7, May 5 & June 2:** NE neighborhood
- Week beginning Tuesday, April 14, May 12 & June 9:** SE neighborhood
- Week beginning Tuesday, April 21, May 19 & June 16:** SW neighborhood
- Week beginning Tuesday, April 28, May 26 & June 23:** NW neighborhood



Guidelines

- *Brush should **NOT** be in the terrace earlier than Saturday prior to your pickup day
- *Do **NOT** commingle leaves with brush
- *Brush **MUST** be in the terrace no later than 7am of the scheduled Tuesday pickup day
- *Place cut ends facing direction of traffic traveling on street
- *No vines, rakings or roots (see Yard the Waste Drop-Off Site)
- *Length—minimum of 4 feet to a maximum of 12 feet
- *Diameter—minimum of 3/4 inches to maximum of 6 inches

For Special Collections, or if the crew has to return and chip the brush because it was not out by the prescribed time or if it goes beyond the homeowner's normal pruning and trimming, a charge will be applied. Call the Public Works office at 723-2223 for charges or to schedule an appointment for a special brush collection.

Spring Leaf Collection / Seasonal Burning

Spring Leaf Collection takes place for two weeks in April. The City's garbage/recycler, Veolia, is contracted to conduct the leaf collection. The City will be divided into two sections with Leaf Collection beginning on Tuesday and ending on Friday.

East of Wisconsin Street—April 7

West of Wisconsin Street—April 14

- *Leaves should **NOT** be in the gutter earlier than the Saturday prior to your pickup day
- *Leaves **MUST** be in the gutter no later than 7am of the scheduled Tuesday pickup day
- *Please rake leaves into the **gutter**—Veolia will pick up the leaves from the gutter
- *Do **NOT** commingle brush with leaves
- *Do **NOT** place them in bags or boxes

Seasonal Leaf Burning is allowed between April 1 and May 31 *without* a permit

- *Burning shall occur on the resident's property at a minimum distance of 15 feet from any occupied dwelling
- ***NO** burning when wind is in excess of 18 miles per hour
- *Do **NOT** burn on streets, sidewalks, terraces, or any other location within the public right-of-way
- *Burning permitted between the hours of 8am and 8pm

Yard Waste Drop-Off Site -- City Garage

12 E. First Avenue (Fenced in area adjacent to N. Washington Street)

April 18 through October 31

Wednesdays: 8 a.m. - 5 p.m.

Saturdays: 10 a.m. - 2 p.m.



- *Leaves, vegetables, and grass clippings
- ***NO** stumps, roots or shrubs with intact root balls
- *Yard/garden debris and brush—including clean, woody vegetative material no greater than 3" in diameter
- *Tightly bundle tree limbs and branches no greater than 3" in diameter and

Your Bill of Rights as a Residential Electric Utility Customer

The Public Service Commission of Wisconsin (PSC) prepared this brochure to let you know your rights as a gas or electric customer. It includes answers to your most common questions and concerns. If you have a question or problem with your service, first contact your utility. If your utility cannot solve the problem, call the PSC.

ENERGY USAGE REPORTS

Moving? Before you buy/rent a home or an apartment, call your utility. They can give you an average of how much energy was used at the new address during the last 12 months. Or, they can tell you the largest and smallest bills for the last 12 months. There may be a charge for this service.

PERSONAL IDENTIFICATION (I.D.)

Before you open an account, a utility may ask you to show I.D. Some types of valid I.D. include:

- Photo I.D. card
- Driver's license
- U.S. military card
- Current utility bills
- Bank statements
- Rental agreements
- Social service agency letter I.D.
- Employment letter I.D.

DEPOSITS

1. If you are a **new** residential customer, you may be asked to post a deposit if:

- You did not pay an undisputed bill for the same type of service anywhere in Wisconsin during the last six years.

2. If you are a **current** residential customer, you may be asked to post a deposit if:

- Your service was shut off during the last 12 months for non-payment.
- You falsified a service application.
- Your payment for service from November 1—April 15 is 80 days or more overdue and you have the ability to pay
- Your electric bill becomes 60 days or more past due in the first 8 months of new service.

3. You do **not** have to post a deposit if your income is below 200 percent of the Federal Poverty level guidelines.

A normal deposit is the sum of the two largest consecutive bills during the last 12 months:

Example:	January	\$225
	February	<u>+\$200</u>
		\$425 deposit

The deposit for those who are able to pay their winter heating bill, but do not, is the sum of the four largest consecutive bills during the last 12 months:

Example:	December	\$200
	January	+\$225
	February	+\$200
	March	<u>+\$150</u>
		\$775 deposit

A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any interest earned must be returned to you after you have paid your utility bill promptly for 12 months.

MONTHLY BILLS

You will be sent a bill about every 28—31 days. To avoid a late payment charge or shut-off notice, pay your bill by the date printed on your bill.

WHAT'S ON YOUR BILL?

All bills include:

- Customer name
- Billing address
- Service address (if not the same as the billing address)
- Current meter reading and date
- Prior meter reading and date
- Number of gas or electric units used
- If it was an estimated reading
- Next meter reading date
- Number of days billed
- Class of service
- Amount due
- Tax

METER READINGS

The PSC requires utilities to read your meter at least once each six months. You must allow these readings.

If a meter reader cannot get to your meter, you will get an estimated bill. To avoid estimated readings, you can read your own meter. Ask your utility for a card to record your reading.

LATE PAYMENT CHARGES

A utility can add a late payment charge if your:

- Bill is not paid by the due date printed on your bill.
- A late payment charge can be:
- A one time charge of 3 percent of current unpaid charges (minimum 50 cents), OR
- A monthly charge of up to 1 percent of the total unpaid balance (including unpaid late payment charges).

OTHER CHARGES

Some customers are able to pay their winter heating bills but do not. A utility may take legal action to collect payment from these customers and may report the unpaid bill to a credit bureau. These customers may also have to pay the utility's cost of collecting monthly payments.

BUDGET PAYMENT PLANS

To manage high winter gas bills or high summer electric bills, ask your utility about budget payment plans. This allows you to average estimated annual use into even monthly payments. Each six months your payment amount is readjusted to reflect your actual use. At the end of a budget year, your bill is adjusted to correct overbilling or underbilling. These payment plans are available to all residential gas and electric customers, even if in arrears.

INSTALLMENT PLANS FOR OVERDUE BILLS

You may use an installment plan to pay what you owe your utility. This helps you pay your current bills and any overdue bills. You will be asked to make a "fair" down payment and "fair" installments. A "fair" amount is based on:

- Your ability to pay
- The size of your overdue bill
- How long your bill has been overdue
- Your payment history
- Reasons your bill is overdue
- Other important factors

Your utility may ask you to sign an installment agreement. Do not sign it unless you agree to the terms. You have the right to negotiate an installment agreement.

If you do not pay installments as agreed, the utility may shut off your service. If you do not pay, the utility does not have to renegotiate an agree-

ment before it shuts off your service. It is up to you to let the utility know about important reasons to negotiate a new plan.

If you and a utility cannot agree on an installment plan, you can file a dispute with the PSC. While the PSC reviews your dispute, your service should not be shut off. However, you must pay all bills not in dispute.

CREDIT REPORTING

If an account becomes due and no payment arrangements have been established between the customer and a utility, the utility may report the account to a credit bureau. It may also use the services of a collection agency to collect on the account.

SERVICE DISCONNECTS

Your service can be shut off if:

- You fail to pay your bills.
- You fail to pay installments as agreed.
- You fail to post required deposit.
- A prior customer living at your address has an unpaid bill for the same address.
- You fail to pay the utility's costs for collecting an overdue bill.
- You tamper with your meter.
- There is a safety hazard.

A utility is permitted to transfer a landlord's unpaid bill from a residential property to the office or home of the landlord or property manager. If the bill continues to go unpaid, service can be shut off at the landlord's or property manager's office or home.

A utility must send you a notice before your service is shut off for non-payment. This notice must include:

- Reasons for the shut-off.
- Date when service can be shut off.
- How to contact the utility about the shut-off.

The notice should be mailed to your home or mailing address at least ten days before the shut-off. A notice must also be posted at the service address if it is not the same as your home or mailing address. The utility is also required to make a reasonable attempt to contact you by telephone or in person before the service is shut off.

If service is not shut off within 20 days after the notice is mailed, the utility must:

Leave a new notice at the site 24 (but not more than 48) hours before service is shut off.

MEDICAL PROBLEMS

For extra time to make payment arrangements, the utility will delay service shut-off, or restore service if shut off, for up to 21 days if there is a medical problem or other crisis. The utility may ask for a letter about the crisis from your:

- Doctor
- Public health official
- Social service official
- Police or Sheriff

It is also possible to extend the 21-day delay.

THIRD PARTY SHUT OFF-NOTICE

You can ask the utility to send a copy of your shut-off notice to a relative, guardian or other third party.

WINTER SHUT-OFF RULES

If there is no threat to human health or life, a utility can shut off service from November 1 - April 15. A utility can also shut off service from November 1 - April 15 if a household income is greater than 250 percent of the Federal Poverty level guidelines.

Before service can be shut off, a utility must:

- Obtain written approval from their vice president or higher executive.
- Deliver this written approval to the PSC by 3:30 p.m. the day service is to be shut off.
- Visit the site the next day where service has been shut off to:
 1. Check customer's well-being.
 2. Tell the customer about payment plans.
 3. Tell the customer about special assistance.

These rules also apply to business and farm accounts serving residential dwellings. Before winter, a utility must attempt to contact customers whose service was shut off for nonpayment of bills. Each utility makes a special effort to turn on service before it gets cold. If you know of someone who has no heat, call your utility. You do not have to give your name. If service is not turned on in a reasonable time, call the PSC.

HAVE A DISPUTE?

First contact your utility to try to solve the problem. If you are behind on your bill, the utility will offer you an installment plan to pay your bill.

If the utility cannot solve your problem, call the PSC at **1-800-225-7729**. While the PSC reviews your dispute, your service should not be shut off. However, you must still promptly pay any charge not in dispute. After the PSC completes its review, a staff member will contact you and your utility and will attempt to find an agreement that is acceptable to all parties.

BILINGUAL SERVICE

The Public Service Commission of Wisconsin is also able to provide customer assistance in Spanish. When calling the PSC, please ask to speak to a Spanish-speaking representative.

SERVICIO BILINGÜE

En la Comisión de Servicios Públicos del estado de Wisconsin (PSC) podemos asistirle en Español. Cuando llame a la PSC, pida hablar con un representante de habla hispana.

SAFETY NOTE

In order to prevent severe burns and unnecessary energy consumption, water heater thermostats should be set no higher than 125 degrees.

The Public Service Commission of Wisconsin does not discriminate on the basis of disability in the provision of programs, services, or employment. If you are speech, hearing, or visually impaired and need assistance, call (608) 266-5481 or TTY (608) 267-1479. We will try to find another way to get the information to you in a usable form.

Fax (608) 266-3957
 TTY (608) 267-1479
 Consumer Affairs (800) 225-7729
 General (608) 266-5481
 Email PSCRECS@PSC.STATE.WI.US
 Web Site <http://www.psc.state.wi.us/>
610 N. Whitney Way
PO Box 7854
 Madison, Wisconsin 53707-7854
 1000B (7-17-00)

CITY OF ELKHORN WATER RATES

Effective March 1, 2006

OFFICE HOURS:

8 a.m. to 4:30 p.m. Monday thru Friday

Office Phone (262) 723-2910

After Office Hours Emergency

Phone (262)723-3229

General Service - Metered -- Mg-1

Monthly Service Charge:

5/8 inch meter	\$ 4.95
3/4 inch meter	4.95
1 inch meter	9.00
1- 1/4 inch meter	12.00
1-1/2 inch meter	18.00
2 inch meter	30.00
3 inch meter	54.00
4 inch meter	123.00
6 inch meter	213.00
8 inch meter	243.00
10 inch meter	363.00
12 inch meter	504.00

Plus Volume Charge:

First 1,670 used each month	\$3.70 per 100 cubic feet
Next 5,000 used each month	\$3.44 per 100 cubic feet
Next 26,670 used each month	\$2.65 per 100 cubic feet
Over 33,340 used each month.....	\$2.10 per 100 cubic feet

Billing:

Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of one percent will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next ten days, service may be disconnected pursuant to Wis. Adm. Code., ch. PSC 185.

Combined Metering:

Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings where metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Private Fire-Protection Service-Unmetered-- Upf-1

This service shall consist of permanent continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems. Standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Monthly for Private Fire-Protection Service Demand Charges:

Size of Connection	Charge
2-inch	\$ 8.40
3-inch	15.90
4-inch	26.40
6-inch	52.80
8-inch	84.30
10-inch	126.60
12-inch	168.60

Billing: Same as schedule Mg-1.

Public Fire-Protection Service -- Fd-1

Under Wisconsin Statutes, Section 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire-protection service.

This service shall include the use of hydrants for fire- protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Monthly Public Fire-Protection Service Charges:

5/8 inch meter.....	\$ 7.80
3/4 inch meter.....	7.80
1 inch meter	19.41
1 1/4 inch meter	28.80
1 1/2 inch meter	39.00
2 inch meter	62.10
3 inch meter	116.70
4 inch meter	194.10
6 inch meter	390.00
8 inch meter	621.00
10 inch meter.....	933.00
12 inch meter	1242.00

This rate is in addition to Schedules Mg-1, Ug-1, Mgt-1 and Mz-1.

Billing: Same as Schedule Mg-1

General Water Service - Unmetered -- Ug-1

Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$23.45 per month. This rate shall be applied only to single-family residential and small commercial customers and approximates the cost of 500 cubic feet of water per month under Schedule Mg-1. If it is determined by the utility that usage is in excess of 500 cubic feet per month, an additional charge per Schedule Mg-1 will be made for the estimated additional usage.

Billing: Same as Schedule Mg-1

Reconnection Charges -- R-1

	During Normal Business Hours	After Normal Business Hours
Reinstallation of meter, including valving at curb stop	\$30.00	\$40.00
Valve turned on at curb stop	\$25.00	\$35.00

Note: no charge for disconnection

Billing: Same as Schedule Mg-1

Bulk Water -- BW-1

All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or utility-approved party shall supervise the delivery of water.

Bulk water sales are:

1. Water supplied to the tank truck or from hydrant for the purpose of extinguishing fires outside the utility's immediate service area;
2. Water supplied by tank truck or from hydrant for purposes other than extinguishing fires such as irrigation or the filling of swimming pools; or,
3. Water supplied from hydrants or other temporary connections for general service type applications. (Water supplied for construction purposes - see Schedule Mz-1)

A charge for the volume of water used will be billed to the party using the water at \$3.70 per 100 cubic feet. A service charge, in addition to the volumetric charge, will be \$30.00.

In addition, for meters that are assigned to bulk water customers for more than 30 days, the applicable service charge in Schedule Mg-1 will apply after the first 30 days.

The water utility may require reasonable deposits for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected will be refunded upon return of the utility's equipment. Damaged or lost equipment will be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1

Seasonal, Emergency or Temporary Service -- Mgt-1

Seasonal customers* shall pay an annual seasonal service charge equal to twelve times the applicable service charge in Schedule Mg-1. Water use in any billing period shall be billed at the applicable volume schedule in Mg-1 and the charge added to the annual seasonal service charge.

In addition, customers who have an additional meter pursuant to Schedule Am-1 shall also pay an annual seasonal rental charge equal to twelve (12) times the applicable additional meter rental charge in Schedule Am-1.

For disconnections of service, not previously considered as seasonal, emergency, or temporary, if service is resumed at the same premises by the same customer within a 12-month period, and if there has been no service to another customer during the intervening period, the customer shall be billed for the pro rata share of the applicable monthly service charge for the period of disconnection.

Further if service has been disconnected, or a meter removed, a

charge under Schedule R-1 shall be applied at the time of reconnection or meter reinstallation.

* Seasonal customers are general service customers whose use of water is normally for recurring periods of less than a year. This includes service under Schedule Mg-1 and/or Schedule Am-1.

Billing: Same as Schedule Mg-1

Building and Construction Water Service -- Mz-1

For single-family and small commercial buildings, apply the unmetered rate (Schedule Ug-1).

For large commercial, industrial or multiple apartment buildings, a temporary metered installation shall be made and general, metered rates (Schedule Mg-1) applied.

Billing: Same as Schedule Mg-1

Additional Meter Rental Charge -- Am-1

If a customer requests the installation of an additional meter* to receive credit for clear water not discharged into the sanitary sewer system, or if a sewerage service customer who is not a customer of the water utility requests the installation of a meter to determine the volume of sewage discharged into the sanitary sewer system, the utility shall furnish and install this additional meter. This rate shall be applied only to single-family residential and small commercial customers. At utility discretion, it may also be applied to other customers. A rental fee shall be charged for the use of this meter and the following rates shall apply.

Billing: Same as in Schedule Mg-1

*For the Schedule Am-1 rate to apply, the additional meter must be installed on the same service lateral as the primary meter. Also, if the metering configuration is in the Addition Method, the Schedule Am-1 rate will apply only if the additional meter is 3/4-inch or less. If the additional meter is larger than 3/4-inch in the Addition Method, then Schedule Mg-1 rates apply to the primary meter and the additional meter as separate accounts.



5/8 inch meter	\$2.10 per month
3/4 inch meter	\$2.10 per month
1 inch meter	\$3.00 per month
1-1/4 inch meter	\$3.90 per month
1-1/2 inch meter	\$4.80 per month

Initial Meter Installation Charge - \$30.00

For your information . . .

County Treasurer—741-4251
County Clerk—741-4241
Clerk of Courts—741-7012
Child Support—741-7100

Employee Spotlight



The new Elkhorn City Clerk, **Darlene Igl**, joined us in January after 4 years with the Government Accountability Board, Elections Division. She worked as a Statewide Voter Registration Specialist, providing training and support for Municipal Clerks as well as the City of Milwaukee Election

Commission .

Darlene was also the Village Clerk/Treasurer for the Village of Chenequa in Waukesha County for 11 years. She was certified as a Master Municipal Clerk in 2001, and currently belongs to the International Institute of Municipal Clerks, as well as being part of the Wisconsin Municipal Clerk Association.

Darlene is looking forward to becoming a part of the Elkhorn Community, and being able to serve the residents of Elkhorn.

Serving the Community



Angela Meyers is Matheson Memorial Library's new adult Services Librarian. Angela recently graduated with her Master's of Library and Information Science from the University of Wisconsin Milwaukee. Her bachelor of Arts is in Sociology with a minor in Communication.

Angela joins us from Mental Health America of Wisconsin (MHA-W), where she was their Office Coordinator and Web Master. She spent five years working in MHA-W's downtown Milwaukee Office where she coordinated vendor services, developed and maintained Access databases, and managed the agency's 250 page web site.

Angela hopes to bring her talents and enthusiasm to Matheson Memorial Library.



Mark your Calendars.....

Tax Assistance—Matheson Memorial Library is offering free assistance with tax preparation on select dates in March and April. Staff from the Wisconsin Department of Revenue will be at the library to help answer your questions on April 6 and 13 from 9 am to 2:30 pm each day. This program is free and open to the public. Select state and federal tax forms will be available.

Computer Classes—Basic computer and internet classes will be available at the Matheson Memorial Library, and will be taught by their new Adult Services Librarian in April. Please visit their website at www.elkhorn.lib.wi.us or call (262) 723-2678 for details on class content, dates and times.

Jim Gill Workshop and Concert—Jim Gill, singer, songwriter, and a child development specialist by training, will present a training workshop for teachers, librarians, daycare workers, educators, and parents on April

14 from 4:30-6:00 p.m. in the Community Room of the Matheson Memorial Library. This educational workshop will focus on the importance of play in child development and the many connections between music play and literacy. Please register by calling (262) 723-2678 or email the Youth Services Librarian Jennifer Wharton at jwharton@elkhorn.lib.wi.us. There is no cost to attend this training workshop. Join us for a free Family concert with Jim Gill on April 14 from 7-8 p.m. at the Elkhorn Middle School cafeteria.

Children's Book Week—Matheson Memorial Library invites you to its special programs to celebrate Children's Book Week. You are invited to a Trucktown Party! Crafts & Activities on May 12th at 3:30 p.m. and a Fancy Nancy Party! Crafts & Activities on May 15th at 3:30 p.m. Activities will be held in the Community Room of the Matheson Memorial Library.

Kids All American fishing Derby—Woods and Water Sportsman's Club and the Parks & Recreation Department will host a free fishing derby at Elkhorn Lake on Saturday, June 6, 2009. The derby will be from 9-3 p.m. Fishing will continue until about 2 p.m., with the raffle to follow. A free lunch will be provided all day. There are a number of contests that will add extra excitement to the day's fun.

Annual Police Bike Ride—The annual Police Department Bike Ride is set for June 13 at 10:30 am. Registration begins at 9:30 a.m. This year's ride and related activities will be held at the Walworth County Fairgrounds. Proceeds raised at the ride will go to the Ronald McDonald House. Participants are encouraged to bring a non-perishable item for the Lakeland Animal Shelter and/or Elkhorn Food Pantry. Check the newspaper and the City's website for registration details as the



Elkhorn Police

CRIME IN YOUR NEIGHBORHOOD CAN BE PREVENTED

Yes, it's true; Crime can be prevented in most instances. Just that one extra step you take can usually help curb crime. In order to help you prevent crime in your neighborhood, we are asking you to read through the following tips, and use as many as you can. We know that "Layers of Protection" is what really helps. For instance, locking your doors is one layer of protection and setting the alarm would be an additional layer. It's always important to be a good neighbor too!

Don't invite crime into your neighborhood by leaving items out in the open to be easily stolen.

- *Be sure the Garage Door is closed at all times when it is unattended. If you notice that a neighbor's garage door is open, take a moment to let them know. Remember, the door has to be all the way down; otherwise, someone can easily slip underneath and into your home.*

- *Always keep the door between the house and garage locked too!*

The Striker Plate for all doors should have at least 2.5" to 3" screws to prevent the door from being kicked in.

Windows are easy to secure with layers of protection.

- *It's important to double check that the windows have been shut before leaving.*

- *A round dowel in the track will help to keep it from being slid open. In addition, you can put a screw up inside the upper track that sticks down just enough that the window can still slide, but cannot be lifted out of the track. This prevents the window removal burglaries.*

- *Always make sure the window is latched too.*

- *When you get a new toy for the home, especially any type of electronic item be sure the box **is not** taken out to the curb intact for garbage pickup. Many times burglars roam through your neighborhoods 'shopping' for the homes that have new and often expensive items.*

- *The box by the curb tells them what you have inside! Cut all boxes up into small pieces that can go down inside the trash can, or better yet, the recycle bin!*

- *Hide the evidence; don't do curbside advertising of your valuables.*

Your Calls Are Important To Us!

Elkhorn Police Department always appreciates citizen input and information. We often hear, "I didn't want to bother you." You are not bothering us though, it's our job to check things out and keep you safe! The information we receive from our citizens is often very helpful. Remember, if it is life threatening or a crime in progress, you can call 9-1-1. If it is suspicious activity or you are not sure, you can call the Non-Emergency number: (262) 723-2210. We appreciate you caring enough to call in!

Community Action Electric Bill Payment Assistance 2008/2009 Program

April 15 marks the day that the State of Wisconsin winter moratorium ends.

Community Action assisted so many City of Elkhorn customers in the Winter 2007 through Spring 2008, that funds were depleted before the start of the new year's assistance program on October 1, 2008.

Funds are currently limited and will be used for appointments that are scheduled through March 2009.

In April, crisis funds available will be distributed among people who have received disconnect notices, and who have paid at least half of their accrued bills over the winter months (unless they have had a change in situation such as loss of job or medical emergencies).

Appointments for crisis funds can be made by calling Community Action at (262) 728-8296 after you receive the disconnect notice the be-

ginning of April, and they will be on a first come first serve basis. Community Action will schedule 15 appointments per month, and will take 10 to 15 names for the waiting list in case some of the first 15 do not qualify for assistance.

If you have any questions, please contact Community Action at (262) 728-8296.





City of Elkhorn
 P.O. Box 920
 9 S. Broad Street
 Elkhorn, WI 53121

PRE-SORT STD
 U.S. POSTAGE PAID
 ELKHORN, WI

IMPORTANT CITY SERVICES INFORMATION ENCLOSED

SUNSET POOL AND THE VIRGINIA GRAEME BAKER POOL AND SPA SAFETY ACT

In light of the recent questions regarding the Virginia Graeme Baker Pool and Spa Safety Act (VGB) and Sunset Pool, the Parks & Recreation Department would like to address some of the concerns regarding the pool.

The VGB act promotes the safe use of pools, spas, and hot tubs by imposing mandatory federal requirements for suction entrapment avoidance. The VGB act requires that all suction fittings (main drains), meet criteria established by the US Consumer Product Safety Commission. This is to prevent children from being trapped on the main drains and drowning. Any changes to the suction fittings must be submitted to the Department of

Commerce for approval by a licensed engineer or architect.

What needs to be done to Sunset Pool? The Parks & Recreation Department has hired a pool engineer to evaluate the pool. This work will be completed at the end of March or the first week in April. After the evaluation is completed, they will provide the City with a scope of services to address the design and engineering services that may be required to bring Sunset Pool into compliance. Then the City will be able to evaluate if the costs are too prohibitive, if it is feasible to do the retro fitting and when the pool will be open.

SPRING AND SUMMER IS A TIME FOR SPECIAL EVENTS IN THE CITY—PERMITS NEEDED



Spring and summer is a time when many organizations and residents like to have a party.

The City Clerk's office would like to remind residents and organizations that a special events permit is needed when holding an event on the public

right-of-way. It is required for events like street dances, parades, walk/runs and block parties.

Organizations must fill out the application within 45 days of the event; however, fees may be waived if proof of non-profit status is provided. General liability insurance is required.

Applications are available at City Hall during office hours. The applications are reviewed by the City Clerk and a Special Events Staff Team. Staff may ask to schedule a meeting with the organizations holding the event to assist in the planning and coordinating of City services.