

# CIVIC CONNECTION

[www.cityofelkhorn.org](http://www.cityofelkhorn.org)

. . .A message from your City

## CITY OF ELKHORN

P.O. Box 920  
9 S. Broad Street  
Elkhorn, WI 53121

City Hall	723-2219
Public Works Dept.	723-2223
Parks & Rec. Dept.	741-5114
Utility Billing	723-2910
Electric Utility Dept.	723-3138
Building Inspection	741-5115
Zoning	741-5124
Assessor	1-800-770-3927
Police Department	723-2210
Municipal Court	723-2340
Library	723-2678
Water Utility Dept.	723-2223

**After Hours (Electric, Water, Sewer) Emergency**

**Mayor:** John T. Giese

**City Council Districts:**

- One: Howie Reynolds
- Two: Gerald Norton
- Three: Ronald Dunwiddie
- Four: Scott McClary
- Five: Kimberly DeHaan
- Six: Julie Taylor

**Staff:**

- City Adm.:** Sam Tapson
- City Clerk:** Darlene Igl
- City Treasurer:** Jessie Bartmann
- Finance Director:** Mary Hinske
- Public Works:** Terry Weter
- Parks & Rec.:** Jeff Simons
- Electric Utility:** Art Schmitz
- Police Chief:** Joel Christensen
- Fire Chief:** Rod Smith

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## 2010 City Budget Taking Shape

Despite the continuation of state imposed levy limits and a moderate decline in equalized property values, preliminary budget figures suggest that Elkhorn, unlike many communities around the state, may not face serious financial difficulty in the coming budget year. Unanticipated increases in two state aid programs will add approximately \$57,000 to the City's General Fund revenue stream, while at the same time; projected expenditures are expected to remain relatively unchanged from current year levels, increasing less than 1%. The combination of modest revenue growth and flat expenses should allow the City to avoid serious financial stress, and for the moment, to maintain current service levels. Though it is premature to state what the City's tax rate



for 2009-10 will be, the preliminary budget figures suggest that a median valued home would experience a tax increase of less than \$50.00. The actual dollar increase will vary with property values and,

as always, it is important to note that this tax rate information pertains only to the City of Elkhorn and does not consider the Elkhorn Area School District, Gateway, or Walworth County; each of whom establishes their own tax rate.

The proposed *2010 Operating and Capital Budget* is slated for release to the Common Council on or about October 19, with a public hearing to be held in late November. Interested persons may view the complete text of the proposed budget on the City website ([www.cityofelkhorn.org](http://www.cityofelkhorn.org)) following its release to the Common Council.

## Utility Bill Changes Coming Soon!

In Order to comply with federal privacy laws, and in response to several customer requests, the City of Elkhorn will soon be changing to a full sheet utility bill format. We hope to be ready to use the new format with the bills mailed on October 31.

The current **post card** bills are easily lost or damaged in the delivery process and allow your information to be viewed by others. The new **full sheet** bills will arrive in a sealed envelope, be easier to read, and allow us to get more information out to you on a timely basis. We expect to improve our payment process with the bigger stubs returned with payments. We may be able to print disconnect information on the bill instead of sending a separate notice, which will reduce the number of mailings that we send each month.

We are also looking into more payment options for our customers. We currently offer payment at the counter or by mail with cash or check; payment by credit card over the phone or the internet, direct debit from your checking or savings account (sign up at City Hall), and an electronic check option with I-Pay (if your bank works with this company). We are hoping to add more electronic options and the ability to pay with your debit card.

If you have any suggestions or comments relating to these changes, please stop in or call the Utility Billing Department at (262) 723-2910.

# Letter from the Mayor . . . .

Fellow Citizens,

As the fall season approaches, it reminds us of all the work and changes that have been done within our community. Several streets have either been built new or re-done with the hope that it will provide the citizens who live and work here a safe way to travel. N. Wisconsin Street (Hwy 67), is now a pleasure to travel and should last a very long time. We have been trying to repair or replace what we can, as we can afford to do so. From a Plan Commission standpoint, we have worked a lot this year on zoning issues and how our decisions effect not only our citizens, but those around us.

The year 2010 should show us cutting back on some things to keep the tax rate from our end lower than it has been. Remodeling of the Courthouse for our Police department should be completed sometime within the summer of 2010. This should last many, many years to come, and provide the most economical way of doing so.

Finally, the fall signifies that a spring election is just around the corner, and in addition to the Mayors position, there will be three City Council positions as well up for re-election. Think about serving the future of your community.

Sincerely,  
*John T. Giese*

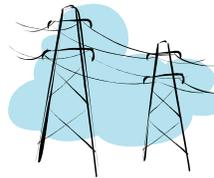


## Electric Department Thanks Residents

The City of Elkhorn Electric Department would like to thank those residents who take the time to call in and notify them of street lights that are not functioning properly. They would like to encourage all citizens to call if they notice that a street light is out. Please call (262) 723-3138 for all electrical service requests such as: street lights that have burned out, power outages, new services, or service upgrades. Call (262) 723-3229 for after hour electrical emergencies.

## Utility Line Update

To continue to provide quality electric service to all customers, the Elkhorn Electric Department is continuing the conversion of overhead lines to underground. Engineering is underway now for the next project which includes Harmony, Hartwell and Geneva neighborhoods from Getzen to Lewis Streets. J & R Construction has been contracted to earth bore underground wires for the telephone, cable and electric wires.



As part of the placement of underground wires on the rear lot line the city is offering a no cost opportunity to

the home owner to change to underground. Contact your electrician, or have them contact the Electric Department to see what costs there may be for you as a homeowner to change to underground.

## Power Lines and Tree Trimming

Do you have a tree that is near the power lines and needs trimming? Contact the Electric Department at (262) 723-3138, and they will check it to be sure there are safe clearances, and if not they will schedule it to be trimmed or removed if necessary.



## City of Elkhorn Halloween Trick or Treat Saturday, October 31, 5 – 7 p.m.



- 1) Do not allow a child to go "Trick or Treating" alone. Be sure older children TAKE A FRIEND and an ADULT accompanies young children.
- 2) Be certain to accompany young children to the door of every house they approach.
- 3) Children should be cautioned that they should NOT enter any home without prior permission from their parents.
- 4) Children should be cautioned not to approach any vehicle, occupied or not, unless they know the owner and are accompanied by a parent/adult.
- 5) Make sure that all children carry a glow stick or wear reflective clothing, facial masks that children can see and breathe properly and easily. All costumes and masks should be clearly marked as flame resistant.
- 6) Parents should inspect all treats and dispose of anything that seems to have been tampered with, has been opened, or is not wrapped.



## Elkhorn Police Department is keeping public informed on Twitter

Social networking sites like Twitter are mostly used by people who want to keep friends and family informed about their activities. The City of Elkhorn Police Department felt this was a great way to disseminate information to the public in an effective and timely manner.

“Our mission states we are committed to providing proactive and professional law enforcement services, which meet the needs and expectations of the community. As an agency that has committed to Community Policing and Problem Solving strategies we feel obligated to get information out through whatever means or mechanisms available. With the addition of Twitter as a communication tool there is immediacy and information can be shared quickly,” said Chief Christensen.

Twitter will allow the police depart-

ment to post information such as local scams, road construction detours/closings, suspect descriptions, press releases, current criminal activity and community event information. By creating a Twitter account and choosing the Elkhorn Police Department as someone you are following you can receive an email notification and/or a text message depending on the setting you have chosen for your Twitter Account. The communication through Twitter can also work in reverse fashion. Those using Twitter and following the Elkhorn Police Department can send messages and information to the police department. Although the email messages will be checked this should not be used for urgent, time sensitive or emergency information.

With Twitter, users have up to 140 characters per “tweet” or message. By signing up for Twitter as a user you

can become a “follower” of the Elkhorn Police Department and receive notifications and updates when they are posted. The Elkhorn Police Department has selected agencies such as the FBI news office, Milwaukee Police Department, Federal Postal Inspectors Office, Wisconsin Weather, Better Business Bureau and Homeland Security to follow on their Twitter site which will allow followers of the Elkhorn Police Department easy access to that information as well.



## Current Pedestrian Laws

Based on Wis. Stats. 346.23 (1)(2) and 346.24(1)

- At any crosswalk (marked or unmarked), the operator of a vehicle shall yield the right-of-way to a pedestrian, person riding a bicycle or electric personal assistive mobility device, in a manner which is consistent with the safe use of the crosswalk by a pedestrian who has started to cross the highway.
- In all other cases, pedestrians, bicyclists, and riders of electric personal assistive mobility devices shall yield the right-of-way to vehicles lawfully proceeding directly ahead on a green signal.
- No operator of a vehicle proceeding ahead on a green signal may begin a turn at a controlled intersection or crosswalk when a pedestrian or bicyclist or rider of an electric personal assistive mobility device crossing in the crosswalk on a green light or walk signal would be endangered or interfered with in any way.

### What You Can Do

- As a motorist, look for pedestrians when turning left or right.
- Reduce travel speeds in school zones and neighborhoods.
- Yield to pedestrians already attempting to cross the roadway.
- As a pedestrian, always look left, right, and left again for traffic before stepping into the street.
- As a pedestrian, cross at crosswalk or where you can see and be seen by motorists.

*Children sustain between 1/3 and 1/2 of all pedestrian injuries each year.*

*Contributing factors include: darting out into traffic, excessive vehicular speeds in neighborhoods and school zones, or driver inattention.*



WISCONSIN DEPARTMENT OF TRANSPORTATION/Bureau of Transportation Safety

For more information call (608) 266-0402

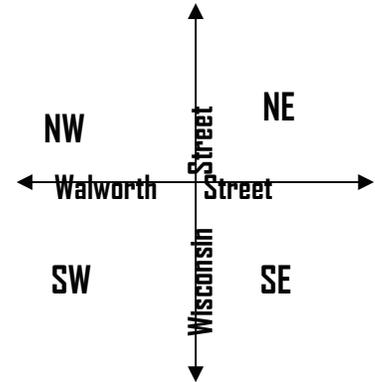
## Fall Brush Collection Schedule



- Week beginning Tuesday, October 6 & November 3: NE neighborhood
- Week beginning Tuesday, October 13 & November 10: SE neighborhood
- Week beginning Tuesday, October 20 & November 17: SW neighborhood
- Week beginning Tuesday, October 27 & November 24: NW neighborhood

### Guidelines

- \*Brush should **NOT** be in the terrace earlier than Saturday prior to your pickup day
- \*Do **NOT** commingle leaves with brush
- \*Brush **MUST** be in the terrace no later than 7am of the scheduled Tuesday pickup day
- \*Diameter—minimum of 3/4 inches to maximum of 6 inches
- \*Place cut ends facing direction of traffic traveling on street
- \*No vines, rakings or roots (see Yard the Waste Drop-Off Site)
- \*Length—minimum of 4 feet to a maximum of 12 feet



**For Special Collections**, or if the crew has to return and chip the brush because it was not out by the prescribed time or if it goes beyond the homeowner's normal pruning and trimming, a charge will be applied. Call Public Works at 723-2223 for charges or to schedule an appointment for a special brush collection.



## Fall Leaf Collection / Seasonal Burning

**Fall Leaf Collection** begins Tuesday, October 20 and ends the week of November 24, 2009. The City's garbage/recycler, Veolia, is contracted to conduct the leaf collection on alternating weeks. The City will be divided into two sections during the Fall Leaf Collection. The schedule is as follows:

**East of Wisconsin Street—October 27, November 10 & November 24**

**West of Wisconsin Street—October 20, November 3 & November 17**

- \*Leaves should **NOT** be in the gutter earlier than the Saturday prior to your pickup day
- \*Leaves **MUST** be in the gutter no later than 7am of the scheduled Tuesday pickup day
- Seasonal Leaf Burning** is allowed between October 1 and November 30 *without* a permit
- \*Burning shall occur on the resident's property at a minimum distance of 15 feet from any occupied dwelling
- \***NO** burning when wind is in excess of 18 miles per hour
- \*Please rake leaves into the **gutter**—Veolia will pick up the leaves from the gutter
- \*Do **NOT** commingle brush with leaves
- \*Do **NOT** place them in bags or boxes
- \*Do **NOT** burn on streets, sidewalks, terraces, or any other location within the public right-of-way
- \*Burning permitted between the hours of 8am and 8pm

### Yard Waste Drop-Off Site -- City Garage

12 E. First Avenue (Fenced in area adjacent to N. Washington Street)

**Open through October 31**

**Wednesdays: 8 a.m. - 5 p.m.**

**Saturdays: 10 a.m. - 2 p.m.**

- \*Leaves, vegetables, and grass clippings
- \***NO** stumps, roots or shrubs with intact root balls
- \*Yard/garden debris and brush—including clean, woody vegetative material no greater than 3" in diameter
- \*Tightly bundle tree limbs and branches no greater than 3" in diameter and 4 ft in length with twine (*NO wire or nylon*)
- \*30 gallon paper bags or Dry cardboard boxes not larger than 3 X 3 feet
- \***NO Plastic bags!**



**Christmas Tree Collection**  
**January 4-8, 2010**



## Elkhorn Joins Focus on Energy

Focus on Energy, Wisconsin's energy efficiency and renewable energy initiative, teamed up with the City of Elkhorn's Electric Utility to promote and offer energy saving products and services to city residents.

### About Focus on Energy

Focus on Energy will work with eligible Elkhorn residents and businesses to install cost effective energy efficiency and renewable energy projects," said Elkhorn's Electric Director Art Schmitz. "Focus on Energy's information, resources and financial incentives help to implement projects that otherwise would not be completed, or to complete projects sooner than scheduled. Its efforts help Wisconsin residents and businesses manage rising energy costs, promote in-state economic development, protect our environment and control the state's growing demand for electricity and natural gas.

Elkhorn will participate in the Business, Residential and Renewable Energy offerings under the Focus on En-

ergy umbrella. The benefits of participating include:

- Business Programs that help manufacturers, commercial businesses, farmers, schools and local governments reduce operating costs, increase their bottom line and improve productivity and employee and customer comfort. The programs offer technical expertise, training and financial incentives to help implement innovative energy management projects.
- Wisconsin ENERGY STAR<sup>®</sup> Homes, Home Performance with ENERGY STAR and Apartment & Condo Efficiency Services Programs that encompass new and existing homes, multi-family construction and remodeling projects for all types of residential dwellings. These programs help homeowners and landlords integrate energy improvements into their remodeling projects, as well as deliver newly-built homes, apartments and condominiums that are comfortable, safe, durable and energy efficient.
- Lighting and appliance programs that increase the availability of ENERGY STAR qualified products ranging from compact fluorescent light

bulbs to heating and cooling equipment. These efforts deliver lower energy bills for residents and businesses and increased sales for retailers and contractors.

- Renewable Energy Programs that help residents and businesses harness energy from sunlight, wind and organic materials.

Targeted Home Performance that reduces energy bills while increasing comfort and safety for income-qualified participants.

"We want our customers to have these additional opportunities to reap the benefits of energy efficiency and renewable energy," said Elkhorn's Mayor John Giese. "Focus on Energy provides many avenues for our citizens to save money on energy costs and lessen their carbon footprint, and we know our new partnership will help us build a stronger community and a healthier environment."

For more information about Focus on Energy and its energy saving programs, call (800) 762-7077 or visit [focusonenergy.com](http://focusonenergy.com).

### Nomination papers for spring election

Anyone interested in running for the elected offices of Mayor or Alderman in District 3, 4 or 6 may obtain the necessary documents from the City Clerk's office beginning November 16, 2009. Candidates may begin circulating nomination papers on December 1, 2009. Signed nomination papers must be filed with the Clerk by January 5, 2010.

The election for local office will be held on April 6, 2010. If necessary, a primary election will be held on February 16, 2010.

## Parks & Recreation

Let the Parks & Recreation Department keep you entertained during the long, cold months of winter with their exciting fall and winter programming lineup! Several new classes have been added to their already jam packed schedule such as: Magic 101, Whiz Kids Workshop, Magic Workshop, Crazy Potions Workshop, Quilting Basics, Cooking for One or Two, Slow Cooker Creations, and a Daddy-Daughter Winter Formal.

You will also find all of your favorite returning programs such as: Children's Etiquette, Halloween Spooktacular, Holiday Show, swimming lessons, Karate for Kids, Plum Tree Ceramics, Water Aerobics, Safe Sitter, Ballroom Dance lessons, and Using your Digital Camera, just to name a few!

Registration is limited so register early to make sure you get a spot in the program of your choice. Don't miss out on the fun! Go to [city-of-elkhorn.org](http://city-of-elkhorn.org), stop by the Recreation Center in Sunset Park, or call (262) 741-5114 for a complete Fall/Winter schedule.



## LEAD DRINKING WATER AND YOU!

Published by  
Elkhorn Water Department  
P.O. Box 920  
Elkhorn, WI 53121

Lead in our environment is a public health issue about which we should all be concerned.

Lead is a soft metal, which is now known to be harmful to human health if consumed or inhaled. Since lead accumulates in the body, its potential for harm depends upon the level of exposure from all sources. There are three potential sources for lead to accumulate in the body. The major source is from food, and lead is also inhaled from the air. The other potential source of lead is from your drinking water.

To protect the public's health, public drinking water supplies are governed by the Safe Drinking Water Act under which the United States Environmental Protection Agency sets water standards.

Although there is a high level of compliance with drinking water standards throughout the United States, there is still reason for some concern about certain contaminants, which may get into public drinking water supplies, including lead.

As your supplier of drinking water, this information piece has been prepared to help educate you on this issue.

The United States Environmental Protection Agency (EPA) sets drinking water standards and has determined that lead is a health concern at certain levels of exposure. There is currently a standard of 15 parts per billion.

Part of the purpose of this notice is to inform you of potential adverse health effects of lead. This is being done even though your water may not be in violation of the current standard.

The U.S. EPA and others are concerned about lead in drinking water. Too much lead in the human body can cause serious damage to the brain, the kidneys, the nervous system, and red blood cells. The greatest risk, even with short term exposure, is to young children and pregnant women.

Lead levels in your drinking water are likely to be highest:

- If your home or water system has lead pipes, or
- If your home has copper pipes with lead solder, and
- If the home is less than five years old, or
- If you have soft or acidic water, or
- If water sits in the pipes for several hours.

Typically, if lead is present in drinking water, it enters after the water leaves the local water treatment plant. The most likely source for lead contamination is in the home or residence. The most common cause of lead entering drinking water is corrosion, a reaction between the water and the lead pipes or the lead-based solder.

When water stands in the pipes of a residence for several hours without use, there is a potential for lead to leach, or dissolve, into the water if a lead source is present. Soft water (water that makes soap suds easily) can be more corrosive and, therefore, have higher levels of dissolved lead. Some home water treatment devices may also make water more corrosive.

It was common practice in the United States through the early 1900s to use lead pipes for interior plumbing. Since the 1930s, copper pipe has been used for residential plumbing. Until 1986, however, lead-based solder was used widely to join copper pipes. Lead free solder and lead free materials are now required by federal law for use in new household plumbing and for plumbing repairs. To find out if the plumbing in a residence contains lead, try scratching the pipe with a key or screwdriver. Lead is a soft metal and is dull gray in color. If lead pipes are present they will scratch easily and will be shiny when scratched.

Dissolved lead cannot be seen in water. Testing by a state approved laboratory is the only way to determine if drinking water has high levels of dissolved lead. Please contact your local utility or health department for the name of an approved laboratory. The lab will provide the correct procedures to be followed for a water test. The U.S. EPA estimates that a test should cost somewhere between \$20.00 and \$75.00.

If the drinking water is determined to have high levels of dissolved lead, or if there is an abiding suspicion of lead contamination because of the presence of soft water, lead pipes, lead solder, and other lead based plumbing materials, there are ways to minimize exposure.

One way is to "flush" each cold water faucet in a home when water stands more than a few hours. Flushing a cold water faucet means allowing the water to run until it gets as cold as it will get before each use. Normally this may take two or three minutes. Keep in mind that toilet and shower use or doing laundry with cold water will also move water

through the plumbing system, and this will reduce the amount of time needed to flush the cold water faucet from five (5) to thirty (30) seconds.

Another way is one of avoidance: do not cook with or consume water from the hot water faucet. Hot water dissolves lead more quickly than cold water. Especially avoid using hot tap water for making baby formula. If hot water is needed for cooking or oral consumption, draw water from the cold water tap and heat it on the stove.

If plumbing repairs or other plumbing work is done, make certain that only lead free solder and other lead free materials are used. This is now a federal law.

There are other actions which can be taken by household users to reduce the risk of lead in drinking water. For additional information, contact your local utility, county or state health department or the U.S. EPA. The U.S. EPA Safe Drinking Water department has a toll free hotline dedicated to this subject—1-800-426-4791 and also has prepared a booklet on this issue.

This information has been approved by the U.S. EPA and meets EPA's lead public notice requirements under Section 1417 of the Safe Drinking Water Act Amendments of 1986.

### **ELKHORN WATER DEPARTMENT**

The average lead content from forty sample points within the water system is 8.9 parts per billion. This is well below the Environmental Protection Agency's Safe Drinking Water standard of fifteen parts per billion. However, the tap water in your home may be higher if lead plumbing materials have been used in the house.

The Elkhorn Water Department has a continuous water treatment process and adjustments are made to maintain a PH (alkalinity value) level of the water delivered to your home to be minimally corrosive, which dissolves lead more slowly than corrosive water.

If additional information is required, contact:

Elkhorn Water Department  
P.O. Box 920  
Elkhorn, WI 53121  
Telephone: (262) 723-2223

### **DNR REQUIRED CROSS-CONNECTION INSPECTIONS CONTINUE**

The Department of Natural Resources (DNR) mandates water utilities perform cross-connection inspections at all residential homes once every 10 years, and cross-connections inspections every other year for commercial buildings.

The City Water Department is conducting the field cross-connection inspections on-going. The inspection takes approximately 10 to 15 minutes to complete.

The inspector inspects valves and fittings to determine cross-connection hazards and performs cross-connection control performance tests and repairs to be sure that state registered assemblies are in proper working condition.

Approximately 10% of the City will be inspected each year by the City Water Department. Those chosen to be inspected will receive a letter by mail from the City. If you have questions, please call the Public Works Department at 723-2223 Monday through Friday, 8:00a.m. to 4:30 p.m.

### **MEDICAL ALERT WHEN THE LIGHTS GO OUT**

If you use medical equipment that needs electricity to run, please let us know.

The City has a Critical Needs Response Plan that allows customers with critical needs to be notified of a power outage.

A "Critical Care" customer is defined to be:

- A customer with specific medical conditions requiring uninterrupted electric service; or;
- Elderly, disabled and/or home-bound customer who is at risk and requires uninterrupted electrical service to maintain their well-being.

The City will contact the customer or other designated contact person if there is an outage, with an estimate of how long the power is expected to be off in case other arrangements need to be considered for the customers well being.

A form is available at City Hall. Information needed includes name, address, phone number, medical equipment used, and another person to contact if the critical needs resident does not answer the phone. A letter from the doctor is required to be on file stating the patient's name, date of birth and the need for continuous electric service for the health and safety of that individual.

For more information call Corrie at City Hall, 723-2219.

For your information . . .

Clerk of Courts—741-7012

County Treasurer—741-4251

Child Support—741-7100

## CITY OF ELKHORN ELECTRIC RATES

Effective August 1, 2005

### Residential Service -- Rg-1

**Application:** This rate will be applied to residential single-phase customers for ordinary household purposes. Single-phase motors may not exceed 5 horsepower individual-rated capacity without utility permission.

#### Monthly Customer Charge:

Single-Phase: \$6.00                      Three-Phase: \$12.00

**Energy Charge:** \$0.0661 per kilowatt-hour (kWh).

**Plus:** Power Cost Adjustment Clause (See PCAC Section)

**Minimum monthly bill:** \$6.00 per month (customer charge)

**Prompt payment of bills:** A charge of no more than 1% per month will be added to bills not paid within 20 days from date of issuance. This late payment charge shall be applied to the total unpaid balance for utility service, including unpaid late payment charges. This charge is applicable to all customers. The utility customer may be given a written notice no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to the Wis. Adm. Code, section 113.

### Residential Service -- Optional Time-of-Day

**Application:** This rate schedule is optional to all Rg-1, Residential Service customers. Customers that wish to be served on this rate schedule must apply to the utility for service. Once an optional customer begins service on this rate schedule, the customer shall remain on the rate for a minimum of one year. Any customer choosing to be served on this rate schedule waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

Once on this rate, the utility will review billing annually according to Wis. Admin. Code ch. PSC 113.

#### Monthly Customer Charge:

Single-Phase: \$6.00                      Three-Phase: \$12.00

**Energy Charge per kilowatt hour (kWh):**

On-peak: \$0.1205                      Off-peak: \$0.0405

**Power Cost Adjustment Clause:** Charge per all kWh varies monthly. (See PCAC section.)

#### Pricing Periods:

On-peak: 7:00 a.m. to 7:00 p.m. Monday through Friday, excluding holidays, specified below.

Off-peak: All times not specified as on-peak including all day Saturday and Sunday, and the following holidays: New year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, or the day nationally designated to be celebrated as such.

**Prompt Payment of Bills:** Same as Rg-1

**Minimum monthly bill:** The minimum monthly bill shall be the customer charge.

**Moving Provision:** If a customer moves within the utility's service territory, both the original and the new customer have the option to retain time-of-day billing or to transfer to the Residential Service rate, Rg-1, at no cost to the customer.

**Joint Residential/Commercial Customers:** A customer occupying a building or apartment for residential and commercial purposes jointly shall be billed on another rate which is determined based on the customer's load.

### General Service -- Gs-1

**Application:** This rate will be applied to single and three-phase customers. This includes commercial, institutional, governmental, farm and other customers. The monthly Maximum Measured De-

mand of customers served on this rate shall not exceed 75 kilowatts for three or more months in a consecutive 12-month period.

Gs-1 customers shall be transferred into the appropriate demand class as soon as the application conditions of that class have been met.

#### Rate:

Customer Charge:                      Single Phase: \$8.00 per month.

Three Phase: \$12.00 per month.

Energy Charge:                      \$0.0724 per kilowatt-hour (kWh).

**Plus:** PCAC (See PCAC Section)

**Minimum Monthly Bill:** The minimum monthly bill shall be the customer charge.

**Prompt payment of bills.** Same as Rg-1.

**Farm Customer:** Defined as a person or organization using electric service for the operation of an individual farm, or for residential use in living quarters on the farm occupied by persons principally engaged in the operation of the farm and by their families. A farm is a tract of land used to raise or produce agricultural and dairy products, for raising livestock, poultry, game, fur-bearing animals, or for floriculture, or similar purposes, and embracing not less than 3 acres; or, if small, where the principal income of the operator is derived therefrom. (Otherwise, the service used for residential purposes is classed as residential, and that used for commercial is classed as general service.)

**Determination of Maximum Measured Demand:** The Maximum Measured Demand in any month shall be that demand in kilowatts necessary to supply the average kilowatt-hours in 15 consecutive minutes of greatest consumption of electricity during each month. Such Maximum Measured Demand shall be determined from readings of permanently installed meters or, at the option of the utility, by any standard methods or meters. Said demand meter shall be reset to zero when the meter is read each month.

### Small Power Service -- Cp-1

**Application:** This rate will be applied to customers for all types of service if their monthly Maximum Measured Demand is in excess of 75 kilowatts (kW) per month for three or more months in a consecutive 12-month period unless the customer exceeds the application conditions of the large power time-of-day schedule.

Customers billed on this rate shall continue to be billed on this rate until their monthly Maximum Measured Demand is less than 75 kW per month for 12 consecutive months. The utility shall offer a customer billed on this rate a one-time option to continue to be billed on this rate for another 12 months if their monthly Maximum Measured Demand is less than 75 kW per month. However, this option shall be offered with the provision that the customer waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

**Customer Charge:** \$10.00 per month

**Distribution Demand Charge:** \$0.50 per kW of distribution demand.

**Demand Charge:** \$6.75 per kW of billed demand.

**Energy Charge:** \$0.0475 per kilowatt-hour (kWh).

**Plus:** PCAC (See PCAC section)

**Prompt payment of bills:** Same as Rg-1.

**Minimum Monthly Bill:** The minimum month bill shall be equal to the customer charge, plus the distribution demand charge.

**Discounts:** The monthly bill for service will be subject to the following discounts applied in the sequence listed below:

**Primary Metering Discount:** Customers metered on the primary side of the transformer shall be given a 2.00 percent discount on the monthly energy charge, distribution demand charge, and demand charge. The PCAC and the monthly customer charge will not be eligible for the primary metering discount.

**Transformer Ownership Discount:** Customers who own and maintain their own transformers or substations shall be given a credit of \$0.20 per kW of distribution demand. Customer-owned substation equipment shall be operated and maintained by the customer. Support and substation equipment is subject to utility inspection and approval.

**Determination of Maximum Measured Demand:** The Maximum Measured Demand in any month shall be that demand in kilowatts necessary to supply the average kilowatt-hours in 15 consecutive minutes of greatest consumption of electricity during each month. Such Maximum Measured Demand shall be determined from readings of permanently installed meters or, at the option of the utility, by any standard methods or meters. Said demand meter shall be reset to zero when the meter is read each month. The Billed Demand shall be the Maximum Measured Demand.

**Determination of Distribution Demand:** The Distribution Demand shall be the highest monthly Maximum Measured Demand occurring in the current month or preceding 11-month period.

#### Large Power Service -- Cp-2

**Application:** This rate will be applied to customers for all types of service, if their monthly Maximum Measured Demand is in excess of 200 kilowatts (kW) per month for three or more months in a consecutive 12-month period, but not greater than 1,000 kW per month for three or more months in a consecutive 12-month period.

Customers billed on this rate shall continue to be billed on this rate until their monthly Maximum Measured Demand is less than 200 kW per month for 12 consecutive months. The utility shall offer a customer billed on this rate a one-time option to continue to be billed on this rate for another 12 months if their monthly Maximum Measured Demand is less than 200 kW per month. However, this option shall be offered with the provision that the customer waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

**Customer Charge:** \$40.00 per month

**Distribution Demand Charge:** \$1.00 per kW of distribution demand.

**Demand Charge:** \$7.00 per kW of on-peak billed demand.

**Energy Charge: per kilowatt hour (kWh)**

On-peak: \$0.0500      Off-peak: \$0.0330

**Plus:** PCAC (See PCAC section)

**Minimum Monthly Bill:** The minimum monthly bill shall be equal to the customer charge, plus the customer demand charge.

**Prompt Payment of Bills:** Same as Rg-1.

**Determination of Maximum Measured Demand and On-peak Maximum Demand:** (See Small Power Cp-1)

**Pricing Periods:**

**On-peak:** 8:00 a.m. to 10:00 p.m., Monday through Friday, excluding Holidays, specified below.

**Off-peak:** All times not specified as on-peak including all day Saturday and Sunday, and the following holidays; New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day; or the day nationally designated to be celebrated as such.

**Discounts:** See Small Power Service — Cp-1 for Discount Information

**Determination of Distribution Demand:** The Distribution Demand shall be the highest monthly Maximum Measured Demand occurring in the current month or preceding 11-month period.

**Determination of On-peak Billed Demand:** On-peak Billed Demand shall be determined each month by the following formula:

$$\text{On-peak - On-peak Maximum Measured Demand} \times 90\% \\ \text{Billed Demand} \quad \text{Average Monthly Power Factor}$$

The Average Power Factor is obtained by the following formula, where A = monthly use of kilowatt-hours and B = monthly use of lagging reactive kilovolt-ampere-hours as obtained from a reactive component meter. Any reactive component meter used shall be equipped with ratchets to prevent registration of leading Power Factor.

$$\text{Average Monthly Power Factor} = \frac{A}{\sqrt{A^2 \text{ Plus } B^2}}$$

#### Industrial Power Time-of-Day Service -- Cp-3

**Application:** This rate will be applied to customers for all types of service, if their monthly Maximum Measured Demand is in excess of 1,000 kW per month for three or more months in a consecutive 12-month period.

Customers billed on this rate shall continue to be billed on this rate until their monthly Maximum Measured Demand is less than 1000 kW per month for 12 consecutive months. The utility shall offer customers billed on this rate a one-time option to continue to be billed on this rate for another 12 months if their monthly Maximum Measured Demand is less than 1,000 kW per month. However, this option shall be offered with the provision that the customer waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

**Customer Charge:** \$40.00 per month

**Distribution Demand Charge:** \$1.00 per kW of distribution demand.

**Demand Charge:** \$8.00 per kW of on-peak billed demand.

**Energy Charge per Kilowatt Hour (kWh):**

On-peak: \$0.0480      Off-peak: \$0.033

**Power Adjustment Clause:** Charge per all kWh varies monthly. See schedule PCAC

**Minimum Monthly Bill:** The minimum monthly bill shall be equal to the customer charge, plus the customer demand charge.

**Prompt Payment of Bills:** Same as Rg-1.

**Determination of Maximum Measured Demand and On-peak Maximum Demand:** (See Small Power Cp-1)

**Pricing Periods:** See Large Power Service — Cp2 for Pricing Periods

**Discounts:** See Small Power Service — Cp-1 for Discount Information

**Determination of Distribution Demand:** The Distribution Demand shall be the highest monthly Maximum Measured Demand occurring in the current month or preceding 11-month period.

**Determination of On-peak Billed Demand:** See Large Power Service for Determination of On-peak Billed Demand

**Interruptible Rider**  
**Application:** This rider is available on a voluntary basis to customers served under Rate Schedule Cp-3 Industrial Power TOD Service with a minimum on-peak interruptible load of 200 kW or greater for at least 6 months during any 12-month period. All provisions of the Cp-3 Schedule shall apply to customers receiving service under this rider. Such customers will be referred to as "Interruptible Customers".

**Customer Charge:** \$50.00 per month.

**Rate:** The Interruptible Customer will receive a credit against its net bill for service under the Cp-3 Schedule at the rate that is consistent with the terms of the customer's contract.

Interruptible Demand Credit per kilowatt of Billed Interruptible Demand:

1-hour Notice Rate	\$3.17
Instantaneous Rate	\$3.93

Additional information available at City Hall.

**Power Cost Adjustment Clause (PCAC)**

All metered rates shall be subject to a positive or negative power cost adjustment charge equivalent to the amount by which the current cost of power (per kilowatt-hour of sales) is greater or lesser than the base cost or power purchased (per kilowatt-hour of sales).

The current cost per kilowatt-hour of energy billed is equal to the cost of power purchased for the most recent month, divided by the kilowatt-hours of energy sold. The monthly adjustment (rounded to the nearest one one-hundredth of a cent) is equal to the current cost less the base cost. The base cost of power (U) is \$0.0509 per kilowatt-hour.

Periodic changes shall be made to maintain the proper relative structure of the rates and to insure that power costs are being equitably recovered from the various rate classes. The company shall file a request with the Public Service Commission of Wisconsin within 30 days for changes in the rates to incorporate a portion of the power cost adjustment into the base rates, if after final wholesale rates have been authorized, the monthly adjustment (A) exceeds \$0.0150 per kilowatt-hour.

For purposes of calculating the power cost adjustment charge, the following formula shall be used:

$$A = \frac{C}{S} - U$$

**A** is the power cost adjustment rate in dollars per kilowatt-hour rounded to four decimal places applied on a per kilowatt-hour basis to all metered sales of electricity.

**S** is the total kilowatt-hours sold during the most recent month.

**U** is the base cost of power which equals the average cost of power purchased per kilowatt-hour of sales for the test year period. This figure remains constant in each subsequent monthly calculation at \$0.0509 per kilowatt-hour until otherwise changed by the Public Service Commission of Wisconsin.

**C** is the cost of power purchased in dollars in the most recent month. (net of wholesale interruptible credits) PLUS amounts credited to retail customers for interruptible service in the current month.

Cost of power purchased for calculation of C are the monthly amounts which would be recorded in the following account of the Uniform System of Accounts:

Class A & B utilities:	Account 555
Class C utilities:	Account 545
Class D utilities:	Account 540

**General Rules**

**Reconnection of a Seasonal Customer's Service:** Reconnection of a service for a seasonal customer who has been disconnected for less than one year shall be subject to the same reconnection charges outlined below. A seasonal customer shall also be charged for all minimum bills which would have been incurred had the customer not temporarily disconnected service.

**Account Charge:** An account charge of \$10.00 shall be paid by each applicant for service whether for a new account or for a transfer of account. The purpose of this charge is to defray the cost incurred in

clerical and bookkeeping activities, the turning on of service and/or meter reading required for each new account or transfer of account.

**Billing:**

**Regular** - Bills for service will be rendered monthly unless otherwise specified. The term "month" for billing purposes will be the period between any two consecutive readings of the meters by the utility, such readings to be taken as nearly as practicable every 30 days within the provisions of the Administrative Code PSC 113.15.

**Budget Payment Plan** - A budget payment plan, which is in accordance with Wis. Admin. Code ch. PSC 113, is available from the utility. The utility does not use a fixed budget year. The utility will calculate the monthly budgeted amount by spreading the estimated annual bill over eleven months, with the last month consisting of any end of year adjustments.

**Disconnection and Refusal of Service:**

**Reasons for disconnection:** Service may be disconnected or refused for any of the following reasons:

1. Failure to pay a delinquent account or failure to comply with the terms of a Deferred Payment Agreement.
2. Violation of the utility's rules and regulations pertaining to the use of service in a manner which interferes with the service of others or to the operation of nonstandard equipment, if the customer has first been notified and provided with reasonable opportunity to remedy the situation.
3. Failure to comply with deposit or guaranteed arrangements as specified in s. PSC 113.0402.
4. Diversion of service around the meter.

**Deferred Payment Agreement:** The utility shall offer Deferred Payment Agreements to residential customers. The Deferred Payment Agreement shall provide that service will not be disconnected for the outstanding bill if the customer pays a stated reasonable amount of the outstanding bill and agrees to pay a stated reasonable portion of the remaining outstanding balance in installments until the bill is paid. In determining what amounts are "reasonable", the parties shall consider the following:

- a. Size of the delinquent account.
- b. Customer's ability to pay.
- c. Customer's payment history.
- d. Time that the debt has been outstanding.
- e. Reasons why the debt has been outstanding.
- f. Any other relevant factors concerning the circumstances of the customer.

**Reconnection Billing:** All customers whose service is disconnected in accordance with the disconnection rules as outlined in Wis. Adm. Code, Chapter PSC 113, shall be required to pay a reconnection charge. The charge shall be \$35.00 during regular office hours. After regular office hours the minimum reconnection charge of \$35.00 applies plus any overtime labor costs, not to exceed a total maximum charge of \$70.00.

**Insufficient Fund Charge:** A \$15.00 charge from the utility, plus any additional fees charges to the utility by the financial institution involved, will be applied to the customer's account when a check rendered for utility service is returned for insufficient funds. This charge may not be in addition to, but may be inclusive of, the water utility's insufficient fund charge when the check was for payment of both electric and water service.

**Access to Customer's Premises.** Authorized agents of the utility shall have access to customer's premises at all reasonable times for the purpose of reading meters, making repairs, making inspections, removing utility property, or for any other purpose incident to the service.

## Employee Spotlight

## Serving the Community



**Jill Rosenthal** is the new Youth Service Aide at Matheson Memorial Library. Jill

has been involved in the Elkhorn community for the past 20 years. Upon coming to the Elkhorn Area she was secretary at the Elkhorn Area Chamber of Commerce for 4 years. In 1993, she received her real estate license and worked for various real estate companies in Walworth County. Ten years ago she and her business partner opened their real estate company, Help-U-Sell of Walworth County. This August Jill retired from real estate.

We welcome Jill and look forward to working with her many talents to benefit the library community.

The new Utility Billing Clerk, **Lisa Stuckey**, joined us in June after 10 years as the Office Manager at Southern Lakes Newspaper in Burlington. At Southern Lakes Newspaper, Lisa oversaw the Accounts Receivable and classified departments, as well as being in charge of all subscriptions for the twenty different newspapers that Southern Lakes Newspaper oversees across Walworth, Racine, Kenosha, and Milwaukee counties.

Lisa enjoys spending her free time with her family, reading and crocheting. She is enthusiastic about learning her new job and assisting the residents of Elkhorn.



**Alvin Brandl**, is joining the Elkhorn Police Department as a Patrolman after nine months as a Community Service Officer with the City of Whitewater.

Alvin, originally from Fort Atkinson, graduated in December of 2008 from UW Whitewater with a degree in Sociology with an emphasis in Criminal Justice. He attended Basic Recruit Academy at Blackhawk Technical College in Janesville, where he attained his Law Enforcement certification May 15, 2009. Alvin is also licensed as an Emergency Medical Technician.

Alvin is looking forward to getting to know and assisting the citizens of Elkhorn.



## Changes at Matheson Memorial Library

We enjoyed an extremely busy summer at the library with a record 561 children participating in our Summer Reading Program! Now the library is gearing up for a busy fall season and we hope you will join us. Brochures are available at our service desks detailing all of our youth and adult programs for the rest of the year. You can also check our website at [www.elkhorn.lib.wi.us](http://www.elkhorn.lib.wi.us) for a current calendar. Our website has a new look and we hope it is easier to navigate. Some of our upcoming program highlights, in addition to storytimes, include Wii Gaming every Wednesday from 3-5:00p.m., a four week Baby Sign Language program, a Goosebumps Party on October 30<sup>th</sup> and a Storywalk on November 7<sup>th</sup> featuring storytellers, crafts, puppets, and more. Adults can join us for our monthly book clubs, various computer classes, a holiday card making class, a cooking

for one or two class and an author visit from Jerry Apps, who will be here on October 28 to share stories from his book, *Old Farm : a history*.



We are implementing some changes this fall in the layout of some of our library collections. Our Reference Room on the upper level is being transformed into a new Young Adult Room. Teens will soon have their own space to hang out, read & relax, study or use their laptops. We expect to have a Grand Opening of the YA room on October 19 just in time to celebrate

Teen Read Week.

The library will be closed on October 16 for our annual Staff Work Day and to implement this move and more. Biographies will move to the upper level after the nonfiction. All VHS videos, including nonfiction videos, and all books on cassette will be located behind the lower computer lab. These formats will soon be obsolete and we are no longer accepting donations of these formats. We will be expanding our DVD, Playaway and audiobook (on CD) sections near the circulation desk. We will continue to purchase music CDs and accept these as donations, so if you have any CDs you no longer listen to, you can donate them to the library.

As always, feel free to contact me at (262)723-2678 or [lselje@elkhorn.lib.wi.us](mailto:lselje@elkhorn.lib.wi.us) with any questions or concerns.

*Lisa Selje, Library Director*



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**IMPORTANT CITY SERVICES INFORMATION ENCLOSED**

**Bills Remain During Winter Moratorium**

November 1 marks the day that the State of Wisconsin Winter Moratorium begins.

Annually, the date marks the time when electric utilities cannot disconnect customers due to outstanding balances on their accounts, where income is below specified levels. The State created the law to protect those who cannot pay their bills in full when temperatures may plummet.

Disconnections begin again after April 15. If customers continue to pay their light and water bills to the extent possible throughout the winter months, a large utility bill on April 16 could be avoided. **The bill does not go away, it just accumulates with penalties.**

Elkhorn Electric Utility can take non-paying customers who have the ability to pay to court. The court could require the customer to pay three times the balance at the time of judgment.

**ELECTRIC BILL PAYMENT ASSISTANCE**

Starting October 1st, the Electric Assistance appointments will be made through the Walworth County Human Services office at W4051 County Road NN, Elkhorn. Walworth County will administer the Commitment to Community Electric Bill Payment Assistance Program (formerly administered by Community Action) by distributing available funds during each heating season October 1 through May 15).

Qualified applicants must make an appointment by calling (262) 741-3337 or toll free (800) 365-1587 or TTY (262) 741-3255 between October 1 and May 15. Funds are limited, so apply early while the money is available.



**Tax Bills will be mailed by mid-December**