

CIVIC CONNECTION

www.cityofelkhorn.org

. . .A message from your City

CITY OF ELKHORN

P.O. Box 920
9 S. Broad Street
Elkhorn, WI 53121

City Hall	723-2219
Public Works Dept.	723-2223
Parks & Rec. Dept.	741-5114
Utility Billing	723-2910
Electric Utility Dept.	723-3138
Building Inspection	741-5115
Zoning	741-5124
Assessor	1-800-770-3927
Police Department	723-2210
Municipal Court	723-2340
Library	723-2678
Water Utility Dept.	723-2223
After Hours (Electric, Water, Sewer)	
Emergency No.	723-3229

Mayor: John T. Giese

City Council Districts:

- One: Howie Reynolds
- Two: Gary Payson Sr.
- Three: Ronald Dunwiddie
- Four: Scott McClory
- Five: Charles Van Dyke
- Six: Julie Taylor

Staff:

- City Adm.:** Sam Tapson
- City Clerk:** Nancy Jacobson
- City Treasurer:** Mary Hinske
- Public Works:** Terry Weter
- Parks & Rec.:** Jeff Simons
- Electric Utility:** Art Schmitz
- Police Chief:** Joel Christensen
- Fire Chief:** Rod Smith
- Library Dir.** Lisa Selje

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City studies financial future

As a result of the combined efforts of state imposed levy limits and a sharp decline in development activity, the City is likely to be faced with serious financial challenges in the next several years.

During the first three years in which levy limits were in place, the City benefited from strong development activity. That activity provided an opportunity for the tax levies

to exceed the 2% statutory threshold.

However, with development activity having declined to the lowest levels in more than 10 years, future levy increases are expected to be held to the 2% maximum.

Absent a dramatic shift in the legislature's policies regarding property taxes, the City will face a significant gap between financial resources and the cost to deliver services.

In response to this situation the City has enlisted the services of Ehlers & Associates to assist Council and staff in the preparation of a multi-year financial analysis and management plan. The objective of this effort is to address the fiscal challenges facing the City and, to enable the Council to formulate specific strategies that will help to ensure the long-term sustainability of City services.

Armory is polling place for Presidential Election Nov. 4

Preparations are underway for the Presidential Election. City Clerk Nancy Jacobson is anticipating a major turnout in November. In 2004, 3,700 electors voted with 1,000 registering on the day of election.

"I anticipate it to be even larger than 2004," Jacobson said. "The February Primary was a precursor to November. It gave my office and Election Inspectors an opportunity to test our strategies for making the big election run smoothly and minimize lines."

The Primary was a success in the opinion of the Clerk, Inspectors and those who came to vote. Lines were at a minimum by breaking out the electors into districts. Districts were color coded making it easy for Registrars to direct electors to their district.

Everything that was implemented on February 19 will be done in November only on a larger scale.

The National Guard Armory will be used in November with hopes of keeping the majority, if not all, of the electors inside the building. In addition, four parking stalls will be marked handicapped. "I am working on parking strategies with the Police Department, School District and Fair Board," Jacobson said.

Due to the heavy influx of same day voter registration, new voters will again be separated from the actual voting areas to complete their applications. Jacobson is also working with Town Clerks to set up special voter registration days during late spring and the summer. "The more people that register early will undoubtedly lessen the impact in November," Jacobson said. "The November election should move along at a brisk pace."

Turn to page 5 for information on registration by mail.

Letter from the Mayor

Fellow Citizens

As spring approaches we can finally look forward to some decent weather and get outside for fresh air. Tired of the snow? Me too!

This year the City will become involved in some major new projects while continuing to work on old projects.

N. Church Street will undergo a complete reconstruction from Page Street north and should provide a world of difference to all those that drive on it.

Plans are still underway for a new Police Department, the first new one in the City's history. When built, it will provide the community with a Police Department you can be proud of and will serve the City and Department well into the future.

There are other areas to be worked on and finished including some of our parks. This year, with the assistance of Frank's County Market, the City will again have a huge fireworks show. The Ice Cream Social will be held by the Elkhorn 4-H and FFA will have popcorn. The community band will put us in the patriotic spirit.

Market St Park is scheduled for completion and should provide much enjoyment for all.

Take advantage this spring and summer of all the City's beautiful parks whether it is a Friday evening concert, great fishing in Elkhorn Lake, or just a stroll with family and friends. Have a fun and safe summer!

Mayor John T. Giese

City schedules Open Book, Board of Review

The City's Assessor, Accurate Appraisal, is completing its inspections for 2008. Notifications of changes in assessed value will be mailed in early May. The full value method of assessing property, which the City uses, keeps the assessed values of the City at 100% or close to it.

Assessors visited in January and February 2008, 832 properties - 150 commercials and 66 tax exempt parcels. The remainder properties visited were sales, permits or part of the 25% required by the full value assessment process. Approximately 400 new parcels were also inspected.

In addition to the physical inspections, the Assessor evaluates all other properties in the City. The assessed value is achieved through a market value analysis, and checks on all sales, major building permits and new construction that occurred in 2007.

All property owners can expect some changes in their assessments

on an annual basis. However, the changes are not as great as they would be if the City waited four or more years to do a City revaluation.

Property owners will have an opportunity to meet the assessor one-on-one during the following dates and times of Open Book at City Hall in the Council Chambers:

- **Monday, May 12, 2008**
9 a.m. to 2 p.m.
- **Tuesday, May 13, 2008**
11 a.m. to 7 p.m.

If you attend Open Book, you should bring any information, such as a recent appraisal, to support your argument of what you feel is the correct information for your property. Assessment Roll Books will be available in the Public Works Department at City Hall beginning May 5 during office hours. Appointments may be made on-line through the assessor's website.

If you are not satisfied with the results of Open Book, Board of Review is the next step. **Board of Review is scheduled for Wednesday,**

June 4, 2008, 5:30 to 7:30 p.m. in Council Chambers, City Hall. Objection forms and a Board of Review Guide for Property Owners will be available in the Clerk's Office May 15, 2008. Objection forms must be completed and submitted to the City Clerk prior to Board of Review.

Board of Review members will be established after the April General Election. Board members consist of the Mayor, City Clerk, and three Aldermen. At least two members must be certified. Certification is obtained through a State Training Program.

For more information concerning assessments, call Accurate Appraisal at 1-800-770-3927 or visit www accuratessessor.com.

Business Owners: If you no longer have taxable personal property in Elkhorn, please notify the City Clerk.



Police Department begins first phase

The architectural design is the first stage of development for the construction of the new Police Department. Following

the recommendation by the Police Department Ad-Hoc Building Committee, comprised of City staff and elected officials, Zimmerman Architectural Studios, Inc., Milwaukee, was hired.

City staff met with Zimmerman in January and mid-March to review and update the preliminary design work. A concept and budget plan is to be completed by the end of April. The project is expected to go out for bids in late fall or early winter with groundbreaking in early 2009.

The new Police Department will be located on the south side of Tasch Park across from the present facility. The building will house the Elkhorn Police Department, the Municipal Court and the Municipal Court Clerk office. It will be approximately 23,575 square-foot facility.

N. Church reconstruction begins

The long awaited reconstruction of N. Church Street has arrived. The City held an open forum on March 20 to discuss the 2008 reconstruction of N. Church Street from Page Street to Edgewood Avenue.

The forum gave property owners and residents located along N. Church Street and opportunity to discuss the

project with City staff. The project will be a complete reconstruction between Page Street and Edgewood Avenue including sewer, water, storm sewer and sidewalks.

City Engineer Gary Welsh anticipates the project lasting four to five months beginning when school is let out this spring. The majority of the work is expected to be done before school starts in the fall.

Sidewalk project continues

The sidewalk project from last fall was not fully completed. Replacement of affected sidewalks will continue as soon as the weather permits. Sidewalks on N. Church will be replaced during the reconstruction of the street.

Electric lines go underground

The City of Elkhorn's Electric Department, Charter Communications and State Long Distance Telephone Company are planning to replace overhead lines with underground. This project phase will follow the rear lot line between Washington and Lincoln streets starting on the south side behind the Library continuing north to Ace Hardware then out to Lincoln Street.

If you as a homeowner have been thinking about upgrading the electric service to your home, now is the time to do it. The City of Elkhorn is installing a free underground service to each home as long as the customer's equipment has been updated to accept the underground service. For more information call the Electric Department at 723-3138.

Parks & Recreation Dept. gears up for great summer

After experiencing a long and hard winter, Elkhorn's Park and Recreation Department is looking forward to an exciting 2008.

Over 30 new programs have been added to the Summer roster to provide a variety of activities for all ages. The new programming choices include Kindermusik, Bicycle Bonanza, Kids Night Out (pizza party), Nature Exploration Camps, Intro to Clogging, Amazing Animals Camp and Science of Magic.

Day trips include Noah's Ark, Paintball and Great America.

Mass Registration was held March 15, however, registration will continue through April 4th. After that

time any baseball or softball registrations received will incur a \$10.00 late fee. You may review the Summer Activity Catalogue on the City's website—www.cityofelkhorn.org.

MARKET STREET PARK IN FINAL STAGE OF COMPLETION

The City's newest park is in its final stages of construction.

The park will have a playground and shelter. The landscaping and walking paths will give the park a natural beauty and a place for residents living on the northeast side of the City to enjoy.

In addition to the construction of Market Street, the small neighbor-

hood park on N. Broad Street was refurbished in 2007 complete with a tot playground.

JUST A REMINDER

SUMMER BASEBALL PARKING AT SUNSET PARK

During summer baseball parking restrictions will go into effect at the south end of the baseball fields in Sunset Park.

There will be no parking on the south side of W. Centralia Street from Devendorf to Park streets.

Violators will be ticketed.

Spring Brush Collection



April Schedule

(includes description of neighborhood boundaries)

Week beginning Tuesday, April 1 Northeast neighborhood

North & East to the City boundaries—both sides of N. Wisconsin & E. Walworth St.

Week beginning Tuesday, April 8: Southeast neighborhood

South & East to the City boundaries—both sides of S. Wisconsin and South of E. Walworth St.

Week beginning Tuesday, April 15: Southwest neighborhood

South & West to the City boundaries—both sides of W. Walworth and West of Wisconsin St.

Week beginning Tuesday, April 22: Northwest neighborhood

North & West to the City boundaries—property within the boundary of W. Walworth and N. Wisconsin St

May 6: NE neighborhood **May 13:** SE neighborhood **May 20:** SW neighborhood **May 27:** NW neighborhood

June 3: NE neighborhood **June 10:** SE neighborhood **June 17:** SW neighborhood **June 24:** NW neighborhood

Guidelines

- * Bring brush to the curbside by 7 a.m. Tuesday but no earlier than the Saturday before the scheduled pickup.
- * Cut ends facing the direction that traffic is traveling on the street.
- * Diameter—minimum of 3/4 inches to maximum of 6 inches.
- * Length—minimum of 4 feet to a maximum of 12 feet.
- * No vines, rakings and roots, these will be handled through the yard waste program.
- * Do not commingle leaves with brush.

For Special Collections, or if the crew has to return and chip the brush because it was not out by the prescribed time or if it goes beyond the homeowner's normal pruning and trimming, a charge will be applied. Call the Public Works office at 723-2223 for the charges or to schedule an appointment for a special brush collection.

Spring Leaf Collection/Seasonal Burning

Spring Leaf Collection takes place for two weeks in April. The City's garbage/recycler, Veolia, is contracted to conduct the leaf collection. The City will be divided into two sections with Leaf Collection occurring Tuesday through Friday as follows

East of Wisconsin Street: Tuesday, April 1 - Friday, April 4 **West of Wisconsin Street:** Tuesday, April 8—Friday, April 11

Please rake leaves into the gutter no earlier than Saturday and no later than 7 a.m. on the scheduled day. Do not place them in bags or boxes. Do not commingle brush with leaves. Veolia will pick up the leaves from the gutter. If you have any questions concerning Spring Leaf Collection call Veolia at (800) 248-2373.

Seasonal leaf burning is allowed between April 1 and May 31 without a permit. Requirements are as follows:

- * Burning shall occur on the resident's property at a minimum distance of 15 feet from any occupied dwelling.
- * **Do not** burn on streets, sidewalks, terraces, or any other location within the public right-of-way.
- * No burning when wind is in excess of 18 miles per hour.
- * Burning permitted between the hours 8 a.m. to 8 p.m.



Yard Waste Drop Off Site At the City Garage

12 E. First Avenue (Fenced in area adjacent to N. Washington Street)

May 3 through October 29

Saturdays from 10 a.m. to 2 p.m.

Wednesdays from 8 a.m. to 5 p.m.

- * Leaves, vegetables, and grass clippings
- * Yard/garden debris and brush—including clean, woody vegetative material no greater than 3 inches in diameter
- * Stumps, roots or shrubs with intact rootballs are not yard waste.
- * **Containers must be:** 30 gallon paper bags Dry cardboard boxes not larger than 3 X 3 feet
- * Tightly bundle tree limbs and branches no greater than 3 inches in diameter and 4 feet in length with twine (not wire or nylon)
- * **Plastic bags are prohibited.**

CITY CLERK ASKS RESIDENTS TO BE CAUTIOUS WHEN RECEIVING VOTER APPLICATIONS IN THE MAIL

Recently, the City Clerk’s office received a packet of “official-looking” voter registration forms from the Wisconsin Government Accountability Board (formerly the State Election Board). A national organization sent out thousands of the forms to residents of Wisconsin encouraging them to register to vote. However, the applications were sent to the Clerk’s office after the 20-day mail-in registration deadline.

“It is very frustrating when we receive the applications,” City Clerk Nancy Jacobson said. “The applicants are under the assumption that they are registered and they are not. These so-called registration forms lack the proper information, like a photo ID which must be sent with the application after the 20-day deadline. I can’t put them into the system until I have the ID in hand. I am required by the State to contact the applicant and ask them to send a photo ID or re-register with my office or on Election Day.”

These applications may come in a variety of ways. National organizations hold registration campaigns through mailings or on their websites. “In 2004 and 2006, I received a number of these applications,” Jacobson said. “Many were sent in bulk by a political party. The organization assumed that everyone with an address of Elkhorn lived within our City limits. In addition to obtaining an ID, I had to forward a number of applications on to Towns with an Elkhorn address.

If you receive such an application, you may submit it, but be sure that you include the photo ID, especially after the 20-day deadline before any election.

The best way to register is to come to City Hall during office hours. Applications are available and we can answer any of your questions. If you have questions, call the Clerk at 723-2219.



Spring Election—April 1, 2008—7 a.m. to 8 p.m.
Polling Place: Recreation Center (All Districts)
 For information on your Ward or District call City Hall 723-2219
 or go to www.cityofelkhorn.org under City Clerk/Elections
 for information on registering to vote and voting absentee

BE PREPARED: SPRING THUNDERSTORMS MAY CAUSE ELECTRICAL OUTAGES

Spring means flowers, sunshine and warmer weather. After the long winter residents have just experienced, it is a welcome change. However, it also means the possibility of thunderstorms and lightning.

The City Electric Utility urges you to protect your electrical devices. Prevention is a large part of power protection.

Unplugging your TV during a storm may not be enough; if your cable box or satellite receivers remain connected, you’ve left a “back door” open for that lightning strike. The City has breakers much like a homeowner has breakers or fuses. These protection devices help protect

the utility’s system as well as the homeowner’s property from outages and surges caused by storms, car accidents and animals. Power surges can happen without warning. It is up to the homeowner to develop his or her own protection.

To select the right power protection unit in your home, you should consider the components it will be connected to. Lightning strikes or other power fluctuations could fry your gear in less than a second. Look for a quality surge protector that can accommodate all of the lines that connect to your system and be sure the outlet itself is properly grounded to accept it. Improper grounding is



often the source for audible low-level hums in your speakers.

Surge protectors sacrifice themselves to save your equipment. They are designed to be the weakest link in the chain from the power source to your equipment and immediately sever the connection when a large electrical spike hits. If a surge occurs, you may have to replace the device.

Your Bill of Rights as a Residential Electric Utility Customer

The Public Service Commission of Wisconsin (PSC) prepared this brochure to let you know your rights as a gas or electric customer. It includes answers to your most common questions and concerns. If you have a question or problem with your service, first contact your utility. If your utility cannot solve the problem, call the PSC.

ENERGY USAGE REPORTS

Moving? Before you buy/rent a home or an apartment, call your utility. They can give you an average of how much energy was used at the new address during the last 12 months. Or, they can tell you the largest and smallest bills for the last 12 months. There may be a charge for this service.

PERSONAL IDENTIFICATION (I.D.)

Before you open an account, a utility may ask you to show I.D. Some types of valid I.D. include:

- Photo I.D. card
- Driver's license
- U.S. military card
- Current utility bills
- Bank statements
- Rental agreements
- Social service agency letter I.D.
- Employment letter I.D.

DEPOSITS

1. If you are a **new** residential customer, you may be asked to post a deposit if:

- You did not pay an undisputed bill for the same type of service anywhere in Wisconsin during the last six years.

2. If you are a **current** residential customer, you may be asked to post a deposit if:

- Your service was shut off during the last 12 months for non-payment.
- You falsified a service application.
- Your payment for service from November 1—April 15 is 80 days or more overdue and you have the ability to pay
- Your electric bill becomes 60 days or more past due in the first 8 months of new service.

3. You do **not** have to post a deposit if your income is below 200 percent of the Federal Poverty level guidelines.

A normal deposit is the sum of the two largest consecutive bills during the last 12 months:

Example:	January	\$225
	February	<u>+\$200</u>
		\$425 deposit

The deposit for those who are able to pay their winter heating bill, but do not, is the sum of the four largest consecutive bills during the last 12 months:

Example:	December	\$200
	January	+\$225
	February	+\$200
	March	<u>+\$150</u>
		\$775 deposit

A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any interest earned must be returned to you after you have paid your utility bill promptly for 12 months.

MONTHLY BILLS

You will be sent a bill about every 28—31 days. To avoid a late payment charge or shut-off notice, pay your bill by the date printed on your bill.

WHAT'S ON YOUR BILL?

All bills include:

- Customer name
- Billing address
- Service address (if not the same as the billing address)
- Current meter reading and date
- Prior meter reading and date
- Number of gas or electric units used
- If it was an estimated reading
- Next meter reading date
- Number of days billed
- Class of service
- Amount due
- Tax

METER READINGS

The PSC requires utilities to read your meter at least once each six months. You must allow these readings.

If a meter reader cannot get to your meter, you will get an estimated bill. To avoid estimated readings, you can read your own meter. Ask your utility for a card to record your reading.

LATE PAYMENT CHARGES

A utility can add a late payment charge if your:

- Bill is not paid by the due date printed on your bill.
- A late payment charge can be:
- A one time charge of 3 percent of current unpaid charges (minimum 50 cents), OR
- A monthly charge of up to 1 percent of the total unpaid balance (including unpaid late payment charges).

OTHER CHARGES

Some customers are able to pay their winter heating bills but do not. A utility may take legal action to collect payment from these customers and may report the unpaid bill to a credit bureau. These customers may also have to pay the utility's cost of collecting monthly payments.

BUDGET PAYMENT PLANS

To manage high winter gas bills or high summer electric bills, ask your utility about budget payment plans. This allows you to average estimated annual use into even monthly payments. Each six months your payment amount is readjusted to reflect your actual use. At the end of a budget year, your bill is adjusted to correct overbilling or underbilling. These payment plans are available to all residential gas and electric customers, even if in arrears.

INSTALLMENT PLANS FOR OVERDUE BILLS

You may use an installment plan to pay what you owe your utility. This helps you pay your current bills and any overdue bills. You will be asked to make a "fair" down payment and "fair" installments. A "fair" amount is based on:

- Your ability to pay
- The size of your overdue bill
- How long your bill has been overdue
- Your payment history
- Reasons your bill is overdue
- Other important factors

Your utility may ask you to sign an installment agreement. Do not sign it unless you agree to the terms. You have the right to negotiate an installment agreement.

If you do not pay installments as agreed, the utility may shut off your service. If you do not pay, the utility does not have to renegotiate an agree-

ment before it shuts off your service. It is up to you to let the utility know about important reasons to negotiate a new plan.

If you and a utility cannot agree on an installment plan, you can file a dispute with the PSC. While the PSC reviews your dispute, your service should not be shut off. However, you must pay all bills not in dispute.

CREDIT REPORTING

If an account becomes due and no payment arrangements have been established between the customer and a utility, the utility may report the account to a credit bureau. It may also use the services of a collection agency to collect on the account.

SERVICE DISCONNECTS

Your service can be shut off if:

- You fail to pay your bills.
- You fail to pay installments as agreed.
- You fail to post required deposit.
- A prior customer living at your address has an unpaid bill for the same address.
- You fail to pay the utility's costs for collecting an overdue bill.
- You tamper with your meter.
- There is a safety hazard.

A utility is permitted to transfer a landlord's unpaid bill from a residential property to the office or home of the landlord or property manager. If the bill continues to go unpaid, service can be shut off at the landlord's or property manager's office or home.

A utility must send you a notice before your service is shut off for non-payment. This notice must include:

- Reasons for the shut-off.
- Date when service can be shut off.
- How to contact the utility about the shut-off.

The notice should be mailed to your home or mailing address at least ten days before the shut-off. A notice must also be posted at the service address if it is not the same as your home or mailing address. The utility is also required to make a reasonable attempt to contact you by telephone or in person before the service is shut off.

If service is not shut off within 20 days after the notice is mailed, the utility must:

Leave a new notice at the site 24 (but not more than 48) hours before service is shut off.

MEDICAL PROBLEMS

For extra time to make payment arrangements, the utility will delay service shut-off, or restore service if shut off, for up to 21 days if there is a medical problem or other crisis. The utility may ask for a letter about the crisis from your:

- Doctor
- Public health official
- Social service official
- Police or Sheriff

It is also possible to extend the 21-day delay.

THIRD PARTY SHUT OFF-NOTICE

You can ask the utility to send a copy of your shut-off notice to a relative, guardian or other third party.

WINTER SHUT-OFF RULES

If there is no threat to human health or life, a utility can shut off service from November 1 - April 15. A utility can also shut off service from November 1 - April 15 if a household income is greater than 250 percent of the Federal Poverty level guidelines.

Before service can be shut off, a utility must:

- Obtain written approval from their vice president or higher executive.
- Deliver this written approval to the PSC by 3:30 p.m. the day service is to be shut off.
- Visit the site the next day where service has been shut off to:
 1. Check customer's well-being.
 2. Tell the customer about payment plans.
 3. Tell the customer about special assistance.

These rules also apply to business and farm accounts serving residential dwellings. Before winter, a utility must attempt to contact customers whose service was shut off for nonpayment of bills. Each utility makes a special effort to turn on service before it gets cold. If you know of someone who has no heat, call your utility. You do not have to give your name. If service is not turned on in a reasonable time, call the PSC.

HAVE A DISPUTE?

First contact your utility to try to solve the problem. If you are behind on your bill, the utility will offer you an installment plan to pay your bill.

If the utility cannot solve your problem, call the PSC at **1-800-225-7729**. While the PSC reviews your dispute, your service should not be shut off. However, you must still promptly pay any charge not in dispute. After the PSC completes its review, a staff member will contact you and your utility and will attempt to find an agreement that is acceptable to all parties.

BILINGUAL SERVICE

The Public Service Commission of Wisconsin is also able to provide customer assistance in Spanish. When calling the PSC, please ask to speak to a Spanish-speaking representative.

SERVICIO BILINGÜE

En la Comisión de Servicios Públicos del estado de Wisconsin (PSC) podemos asistirle en Español. Cuando llame a la PSC, pida hablar con un representante de habla hispana.

SAFETY NOTE

In order to prevent severe burns and unnecessary energy consumption, water heater thermostats should be set no higher than 125 degrees.

The Public Service Commission of Wisconsin does not discriminate on the basis of disability in the provision of programs, services, or employment. If you are speech, hearing, or visually impaired and need assistance, call (608) 266-5481 or TTY (608) 267-1479. We will try to find another way to get the information to you in a usable form.

Fax (608) 266-3957
 TTY (608) 267-1479
 Consumer Affairs (800) 225-7729
 General (608) 266-5481
 Email PSCRECS@PSC.STATE.WI.US
 Web Site <http://www.psc.state.wi.us/>
610 N. Whitney Way
PO Box 7854
 Madison, Wisconsin 53707-7854
 1000B (7-17-00)

CITY OF ELKHORN WATER RATES

Effective March 1, 2006

OFFICE HOURS:

8 a.m. to 4:30 p.m. Monday thru Friday

Office Phone (262) 723-2910

After Office Hours Emergency

Phone (262)723-3229

General Service - Metered -- Mg-1

Monthly Service Charge:

5/8 inch meter	\$ 4.95
3/4 inch meter	4.95
1 inch meter	9.00
1- 1/4 inch meter	12.00
1-1/2 inch meter	18.00
2 inch meter	30.00
3 inch meter	54.00
4 inch meter	123.00
6 inch meter	213.00
8 inch meter	243.00
10 inch meter	363.00
12 inch meter	504.00

Plus Volume Charge:

First 1,670 used each month	\$3.70 per 100 cubic feet
Next 5,000 used each month	\$3.44 per 100 cubic feet
Next 26,670 used each month	\$2.65 per 100 cubic feet
Over 33,340 used each month.....	\$2.10 per 100 cubic feet

Billing:

Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of one percent will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next ten days, service may be disconnected pursuant to Wis. Adm. Code., ch. PSC 185.

Combined Metering:

Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings where metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Private Fire-Protection Service-Unmetered-- Upf-1

This service shall consist of permanent continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems. Standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Monthly for Private Fire-Protection Service Demand Charges:

Size of Connection	Charge
2-inch	\$ 8.40
3-inch	15.90
4-inch	26.40
6-inch	52.80
8-inch	84.30
10-inch	126.60
12-inch	168.60

Billing: Same as schedule Mg-1.

Public Fire-Protection Service -- Fd-1

Under Wisconsin Statutes, Section 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire-protection service.

This service shall include the use of hydrants for fire- protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Monthly Public Fire-Protection Service Charges:

5/8 inch meter.....	\$ 7.80
3/4 inch meter.....	7.80
1 inch meter	19.41
1 1/4 inch meter	28.80
1 1/2 inch meter	39.00
2 inch meter	62.10
3 inch meter	116.70
4 inch meter	194.10
6 inch meter	390.00
8 inch meter	621.00
10 inch meter.....	933.00
12 inch meter	1242.00

This rate is in addition to Schedules Mg-1, Ug-1, Mgt-1 and Mz-1.

Billing: Same as Schedule Mg-1

General Water Service - Unmetered -- Ug-1

Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$23.45 per month. This rate shall be applied only to single-family residential and small commercial customers and approximates the cost of 500 cubic feet of water per month under Schedule Mg-1. If it is determined by the utility that usage is in excess of 500 cubic feet per month, an additional charge per Schedule Mg-1 will be made for the estimated additional usage.

Billing: Same as Schedule Mg-1

Reconnection Charges -- R-1

	During Normal Business Hours	After Normal Business Hours
Reinstallation of meter, including valving at curb stop	\$30.00	\$40.00
Valve turned on at curb stop	\$25.00	\$35.00

Note: no charge for disconnection

Billing: Same as Schedule Mg-1

Bulk Water -- BW-1

All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or utility-approved party shall supervise the delivery of water.

Bulk water sales are:

1. Water supplied to the tank truck or from hydrant for the purpose of extinguishing fires outside the utility's immediate service area;
2. Water supplied by tank truck or from hydrant for purposes other than extinguishing fires such as irrigation or the filling of swimming pools; or,
3. Water supplied from hydrants or other temporary connections for general service type applications. (Water supplied for construction purposes - see Schedule Mz-1)

A charge for the volume of water used will be billed to the party using the water at \$3.70 per 100 cubic feet. A service charge, in addition to the volumetric charge, will be \$30.00.

In addition, for meters that are assigned to bulk water customers for more than 30 days, the applicable service charge in Schedule Mg-1 will apply after the first 30 days.

The water utility may require reasonable deposits for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected will be refunded upon return of the utility's equipment. Damaged or lost equipment will be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1

Seasonal, Emergency or Temporary Service -- Mgt-1

Seasonal customers* shall pay an annual seasonal service charge equal to twelve times the applicable service charge in Schedule Mg-1. Water use in any billing period shall be billed at the applicable volume schedule in Mg-1 and the charge added to the annual seasonal service charge.

In addition, customers who have an additional meter pursuant to Schedule Am-1 shall also pay an annual seasonal rental charge equal to twelve (12) times the applicable additional meter rental charge in Schedule Am-1.

For disconnections of service, not previously considered as seasonal, emergency, or temporary, if service is resumed at the same premises by the same customer within a 12-month period, and if there has been no service to another customer during the intervening period, the customer shall be billed for the pro rata share of the applicable monthly service charge for the period of disconnection.

Further if service has been disconnected, or a meter removed, a

charge under Schedule R-1 shall be applied at the time of reconnection or meter reinstallation.

* Seasonal customers are general service customers whose use of water is normally for recurring periods of less than a year. This includes service under Schedule Mg-1 and/or Schedule Am-1.

Billing: Same as Schedule Mg-1

Building and Construction Water Service -- Mz-1

For single-family and small commercial buildings, apply the unmetered rate (Schedule Ug-1).

For large commercial, industrial or multiple apartment buildings, a temporary metered installation shall be made and general, metered rates (Schedule Mg-1) applied.

Billing: Same as Schedule Mg-1

Additional Meter Rental Charge -- Am-1

If a customer requests the installation of an additional meter* to receive credit for clear water not discharged into the sanitary sewer system, or if a sewerage service customer who is not a customer of the water utility requests the installation of a meter to determine the volume of sewage discharged into the sanitary sewer system, the utility shall furnish and install this additional meter. This rate shall be applied only to single-family residential and small commercial customers. At utility discretion, it may also be applied to other customers. A rental fee shall be charged for the use of this meter and the following rates shall apply.

Billing: Same as in Schedule Mg-1

*For the Schedule Am-1 rate to apply, the additional meter must be installed on the same service lateral as the primary meter. Also, if the metering configuration is in the Addition Method, the Schedule Am-1 rate will apply only if the additional meter is 3/4-inch or less. If the additional meter is larger than 3/4-inch in the Addition Method, then Schedule Mg-1 rates apply to the primary meter and the additional meter as separate accounts.



5/8 inch meter	\$2.10 per month
3/4 inch meter	\$2.10 per month
1 inch meter	\$3.00 per month
1-1/4 inch meter	\$3.90 per month
1-1/2 inch meter	\$4.80 per month

Initial Meter Installation Charge - \$30.00

For your information . . .

Dept. of Motor Vehicles—723-2090
County Treasurer—741-4251
County Clerk—741-4241
Clerk of Courts—741-7012
Child Support—741-7100

Employee Spotlight

Serving the Community

Lynn Schofield-Dahl has resigned as Library Director at Matheson Memorial Library to accept a position in Nevada.

Lynn began her career at the library in 2003 coming in during the construction of the addition. She spent many hours during her first year working with the Library Board, architects and builders in completing the project.

The City wishes Lynn the best in her new endeavor.

Robert Rayfield is the new Community Service Officer. He began his duties January 7, 2008. Major snowstorms greeted him in his new job. Robert is completing his fourth year in Criminal Justice at UW-Parkside.



He plans to complete his studies in a year.

Robert finds his duties extremely helpful in giving him hands-on experience in law enforcement.

The new Library Director, **Lisa Selje**, is looking forward to becoming a part of the Elkhorn Community and Matheson Memorial



Library. Lisa was Library Director in Pardeeville prior to becoming interim director at the Cottage Grove Community Library. Lisa received her Master of Library Science at UW-Madison.

Just a reminder: As spring approaches, the City asks that property owners help our electric crew and meter readers. Shrubs and plantings cause great difficulty for our utility departments to change out meters and read meters. We ask that you clear plantings from meters, transformers and pedestals at least 5'



from the front and 3' from each side. For example, a meter reader uses a device to scan the meter. Shrubs and plants in front of the meter make it difficult to scan. The meter reader often has to climb through or over the plants. Damage to the plantings is unavoidable. Please take a moment during spring clean-up and make sure there is clear access.

Important Information About Your Drinking Water Chlorine Levels in Drinking Water May Fluctuate

The City of Elkhorn water system is working to correct a problem that is causing a reduction of chlorine residual in parts of the water distribution system. Although this is not an emergency, as our customers, you have a right to know what you should expect, what you should do, and what we are doing to correct this situation.

Chlorine is routinely added at our wells and water treatment facilities as a normal treatment process. Chlorine reacts with many naturally occurring substances such as organic matter, nitrites, iron, manganese and ammonia. These substances combine with chlorine and can change the chlorine residual available within the water distribution system.

What should you expect?

During the next several months, chlorine levels may fluctuate. Because of changes in the chlorine feed rates, you may become more aware of the taste or odor of chlorine in your tap water.

What should I do?

You do not need to boil your water or take other corrective actions.

If someone is highly sensitive to chlorine, you may want to take some extra precautions with the water from your tap during the correction period. (If you are sensitive to chlorine, you may want to consult with your doctor.)

If your aquatic pets are sensitive to chlorine, you may want to take some extra precautions with the water from the tap during the correction period.

Place water for drinking in a pitcher or other appropriate container and place it in the refrigerator to reduce the otherwise noticeable chlorine taste or odor.

What is being done?

The City is working with a consulting engineer to determine the cause of the chlorine residual loss, and to determine what corrective actions are necessary.

As always, we are continuing to monitor your drinking water to insure that it is safe for your consumption and other use.

Similar notices will continue to be sent to our customers until the chlorine depletion problem is resolved.

For more information, please contact the City Administrator at (262) 723-2219.

Elkhorn Police

CRIME PREVENTION TIP HELP US HELP YOU!

In an effort to serve you better, the Elkhorn Police Department is requesting that residents post their address numbers on their homes. When the Police and/or emergency services are called to a home for an emergency, time is of the essence. Affixing large, at least 6" in height, visible address numbers to the street side of your residence will aid in finding your residence as quickly as possible. Walk out to the street in front of your home and see if your house numbers can be easily seen. If they can be, then we have a greater chance of responding quickly and possibly saving a life.



Please ensure that your address numbers are a contrasting color and clearly visible from the street. Trim shrubs or tree branches if necessary to improve visibility. Address numbers are a valuable aid in providing service to your home. City emergency personnel, electrical, cable and phone utility employees are a few who rely on visible house numbers to service your property day and night. The size and type of the house number per City of Elkhorn Ordinance # 8.02.11(11) is Arabic numerals at least 6 inches in height.

If you have questions or need additional information, please call the Elkhorn Police Department at (262) 723-2210.

ANNUAL BIKE RIDE SET FOR JUNE 7

Mark your calendar! The annual Police Department Bike Ride is set for June 7 at 10:30 am. Registration begins at 9:30 a.m. This year's ride and related activities will be held at the Walworth County Fairgrounds. Proceeds raised at the ride will go to the Ronald McDonald House. Participants are encouraged to bring a non-perishable item for the Lakeland Animal Shelter and/or Elkhorn Food Pantry. Check the newspaper and the City's website for registration details as the event grows closer.



Moratorium on disconnects ends April 15

April 15 marks the day that the State of Wisconsin winter moratorium ends.

Annually, beginning November 1, utilities cannot disconnect electric customers due to outstanding balances on their accounts. The State created the law to protect those who cannot pay their bills in full when temperatures may plummet. Each month, area electric users are notified by mail if their bill is at least two weeks past due. If customers continue to pay their utility bills to the extent possible throughout the winter months, a large utility bill on April 15 can be avoided. The



bill does not go away, it just accumulates with penalties.

Beginning April 15, the City will use the red tag and disconnect procedure for residents who fail to pay their utility bills.

Community Action available

The City works with Community Action, Inc. to assist customers with bill payments when financial difficulties exist. Customers can apply for assistance through this program at (262) 728-8296.

Community Action office hours for 2008 at City Hall are as follows:

Tuesday, April 8
1 p.m.—4:30 p.m.

Wednesday, April 9
8 a.m.—noon

Tuesday, April 15
8 a.m.—noon
1 p.m. – 4:30 p.m.

Wednesday, April 16
8 a.m. – noon
1 p.m. – 4:30 p.m.

If you are a customer who does not make payments during the moratorium but has the ability to pay, the City can take you to court. The court would require the customer to pay three times the balance at the time of judgment (treble damages).



City of Elkhorn
 P.O. Box 920
 9 S. Broad Street
 Elkhorn, WI 53121

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IMPORTANT CITY SERVICES INFORMATION ENCLOSED

FRANK’S COUNTY MARKET TO SPONSOR 2008 FOURTH OF JULY FIREWORKS

Frank and Stephanie Lueptow, owners of Frank’s County Market and Frank’s Liquor, will sponsor Elkhorn’s Fourth of July Fireworks. Their \$7,500 donation toward the 2007 Fireworks made it possible to hold an event that was more spectacular than any past displays.

The Lueptows have made another \$7,500 donation to ensure that the 2008 Fourth of July celebration is equally spectacular.

The Fourth of July falls on Friday making it possible for the City to celebrate on the actual day. The event will



be held at Sunset Park. The Elkhorn 4-H will host its annual ice cream social. The 4-Hers will start serving between 6 and 6:30 p.m. Elkhorn FFA members will be offering popcorn.

The Elkhorn-Holton Band will perform its traditional patriotic music in the historic band shell. Fireworks by Bartolotta will begin at dusk.

Police will be on hand to direct traffic and parking. The rain date for the event, if necessary, is Friday, July 11, 2008.

SPRING AND SUMMER IS A TIME FOR SPECIAL EVENTS IN THE CITY—PERMITS NEEDED



Spring and summer is a time when many organizations and residents like to have a party.

The City Clerk’s office would like to remind residents and organizations that a special events permit is needed when holding an event on the public

right-of-way. It is required for events like street dances, parades, walk/runs and block parties.

Organizations must fill out the application within 45 days of the event; however, fees may be waived if proof of non-profit status is provided. General liability insurance is required.

Applications are available at City Hall during office hours. The applications are reviewed by the City Clerk and a Special Events Staff Team. Staff may ask to schedule a meeting with the organizations holding the event to assist in the planning and coordinating of City services.