

## CIVIC CONNECTION

[www.cityofelkhorn.org](http://www.cityofelkhorn.org)

...A message from your City

**CITY OF ELKHORN**  
 P.O. Box 920  
 9 S. Broad Street  
 Elkhorn, WI 53121

City Hall	723-2219
Public Works Dept.	723-2223
Parks & Rec. Dept.	741-5114
Utility Billing	723-2910
Electric Utility Dept.	723-3138
Building Inspection	741-5124
Zoning	741-5124
Assessor	1-800-770-3927
Police Department	723-2210
Municipal Court	723-2340
Library	723-2678
Water Utility Dept.	723-2223

**After Hours (Electric, Water, Sewer)**

**Mayor:** John T. Giese  
**City Council Districts:**  
 One: Howie Reynolds  
 Two: Gerald Norton  
 Three: Ronald Dunwiddie  
 Four: Scott McClory  
 Five: Kim DeHaan  
 Six: Julie Taylor  
**Staff:**  
**City Adm.:** Sam Tapson  
**City Clerk:** Darlene Igl  
**City Treasurer:** Jessie Bartmann  
**Finance Director:** Mary Hinske  
**Public Works:** Terry Weter  
**Parks & Rec.:** Jeff Simons  
**Electric Utility:** Art Schmitz

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### Residents are Urged to be Mindful of the Brush Collection Schedule

The City of Elkhorn prides itself on the many services it provides to its residents, one of which being brush collection. If you have been thinking of trimming your trees or shrubs please keep the collection schedule in mind.

Brush collection is provided to all residents at specific times throughout the year. This operation is staffed by the City street crew who collect branches placed at the curb during each scheduled collection week. Vines, rakings roots, and other yard waste needs to be kept separate from the brush.

Spring brush collection will take place in April, May and June. For this operation, the City is divided into four areas each having brush collected during a specific week of each of the collection months. Please note that collection starts on the Tuesday of each designated week. Brush must be in the terrace no later than 7:00 a.m. Tuesday and no earlier than the Saturday prior to the scheduled pick up.

Piling brush curbside well in advance of pickup is strongly discouraged as it becomes unsightly for all.

If you have a situation where it is necessary to have brush picked up at a time that does not coincide with your scheduled brush collection date, contact the Public Works Department at (262) 723-2223, and an appointment can be made to have your brush removed. Charges will apply for special collections. A yard waste drop off site will be available at 12 E. First Avenue for smaller brush that is no greater than 3" in diameter. The yard waste drop off site will be available Wednesdays from 8:00 a.m.-5:00 p.m. and Saturdays from 10:00 a.m.- 2:00 p.m., May 5th-October 30th.

The brush collection schedule and guidelines can be picked up at City Hall, found on-line at [www.cityofelkhorn.org](http://www.cityofelkhorn.org), and is printed on page four of this newsletter.

### Police Department Relocation Project Set to Begin

Work on the west wing of the Walworth County Government Center, 100 W. Walworth St., to house the City's Police and Municipal Court Operations is slated to begin the week of March 28th. Tri-North Builders anticipates completing the project by July 19th, well ahead of the July 31st contract deadline. The City will utilize the remaining time to begin moving, installing furniture and other equipment and tentatively anticipates occupying the facility by early August.

In related building activity, after a selection process, the Council engaged the services of Creative Business Interiors, a Milwaukee based interior design firm, to complete space planning/design and develop furniture specifications for the Police Department. Creative Business Interiors was founded in 1991, with offices in Madison and Milwaukee, and has extensive experience including previous law enforcement related projects.

## What's New at Matheson Memorial Library?

Spring is in the air and many new programs are taking place at the library this season. If you are in the mood for spring cleaning, you can attend a De-Clutter Workshop on April 14th at 6:30 p.m. There are several cooking programs scheduled, ongoing computer classes and three different book clubs including the new Just for Men Club. Stop in the library or check our website at [www.elkhorn.lib.wi.us](http://www.elkhorn.lib.wi.us) for more information on any of these programs. You can also pick up our newsletter that details all these activities. We are happy to email our bi-monthly newsletter to you. If you are interested, send a request with your email address to [ameyers@elkhorn.lib.wi.us](mailto:ameyers@elkhorn.lib.wi.us). Are you a writer? A Writer's Group is now meeting regularly at the library on Thursdays, starting at 6:30 p.m. New members are encouraged to drop in. Gardeners can learn more about composting on Monday, April 26th, at 3:00 p.m.. This free program taught by UW-Extension Horticulture Educator Christine Regester, will be held in the Community Center.

Our many ongoing children's programs will continue through May and then our Summer Reading Program, "Make A Splash-Read!" will begin on Saturday, June 12th with a kick-off performer-The Magician Amazing Al. All children who register will receive a free book. Our Summer Reading Program is open to all children preschool through high school. Language learners can learn Spanish with our Rosetta Stone software in the library. An Optelec low vision machine was donated to the library in memory of Leona Lauderdale and can be used to magnify any reading material. Anyone with impaired vision is welcome to use it. The Friends are planning another book sale in June and welcome new members to their annual meeting on April 19th at 6:30 p.m. As always, I encourage you to contact me with any comments or suggestions regarding the library. You can reach me by phone at 262-723-2678, or by email at [lselje@elkhorn.lib.wi.us](mailto:lselje@elkhorn.lib.wi.us).

*Lisa Selje, Library Director*

**Just a reminder:** As spring approaches, the City asks that property owners help our electric crew and meter readers. Shrubs and plantings cause great difficulty for our utility departments to change out meters and read meters. We ask that you clear plantings from meters, transformers and pedestals at least 5' from the front and 3' from each side. For example, a meter reader uses a device to scan the meter. Shrubs and plants in front of the meter make it difficult to scan. The meter reader often has to climb through or over the plants. Damage to the plantings is unavoidable. Please take a moment during spring clean-up and make sure there is clear access.

## City schedules Open Book, Board of Review

The City's Assessor, Accurate Appraisal, is completing its inspections for 2010. Notifications of changes in assessed value will be mailed in early May.

Assessors visited in January and February 2010, 213 properties - 22 commercial and 2 tax exempt parcels. The remainder of properties visited were sales and permits. All property owners can expect some changes in their assessments on an annual basis.

Property owners will have an opportunity to meet the assessor one-on-one during the following dates and times of Open Book at City Hall in the Council Chambers:

- **Monday, May 3, 2010**  
**11 a.m. to 7 p.m.**
- **Tuesday, May 4, 2010**  
**9 a.m. to 2 p.m.**

Assessment Roll Books will be available in the Public Works Department at City Hall beginning May 18 during office hours. Appointments may be made on-line through the assessor's website.

If you are not satisfied with the results of Open Book, Board of Review is the next step. **Board of Review is scheduled for Tuesday, June 8, 2010, 5:30 to 7:30 p.m. in Council Chambers, City Hall.** Objection forms and a Board of Review Guide for Property Owners will be

available in the Clerk's Office May 1, 2010. Objection forms must be completed and submitted to the City Clerk prior to Board of Review.

For more information concerning assessments, call Accurate Appraisal at 1-800-770-3927 or visit [www accuratereassessor.com](http://www accuratereassessor.com).

**Business Owners: If you no longer have taxable personal property in Elkhorn, please notify the City Clerk. If not notified you are responsible for the taxes.**



## NW Storm Sewer Project and E. Geneva Street Reconstruction

This summer the City's two main Capital Improvement Projects will consist of the NW Storm Sewer project and the E. Geneva Street reconstruction project.

The NW Storm Sewer project will connect the drainage from 3rd Avenue and Sandy Lane to the newly constructed storm water detention basin north of Holton Manor Nursing Home. The work is scheduled to begin in early June and be completed by Labor Day. The project will include laying 48" concrete storm sewer pipes along the property between Lockwood Funeral Home and LCL Trucking. The pipe will then be laid in the southbound lane of Lincoln Street and the center of 3rd Avenue to Sandy Lane.

The E. Geneva Street reconstruction project will reconstruct the pavement on E. Geneva Street from the West line of the High School to the intersection with County Highway H South. The preliminary plan is to remove the existing concrete pavement, repair the gravel base as needed, and install a new pavement section.

This work has a scheduled completion date of August 25th to accommodate the Walworth County Fair traffic.

## Electric lines continue to go underground

The City of Elkhorn's Electric Department, Charter Communications and State Long Distance Telephone Company continues to make progress on replacing overhead lines underground. Engineering is under way for several projects which include:

- The north side of Geneva Street for Wright Street west to the High School
- The rear lot line of South Wisconsin and Broad Streets from Geneva to Franklin Streets
- The rear lot line of South Wisconsin and South Washington from Geneva to Franklin Street
- Both of the rear lot lines in the 100 block of South Wright Street

If you are a homeowner and have been thinking about upgrading your electric service, now is the time to do it. The City is installing a free underground service as long as the homeowner is willing to upgrade their meter socket to accept the underground service. For more information contact the electric department at (262) 723-3138.

## Parks & Recreation Department

### Spring/Summer line-up

Spring has finally arrived, the birds are singing and the Parks & Recreation Department is anticipating a very exciting new season! Over 30 new programs have been added to the Spring/Summer line-up including Moving Motions lab, First Aid for Children, Smart Saving and Spending, Totally Teeth, Spanish for Kids, Summer Martial Arts Experience, Le Petit Chef, and so much more. You are sure to find something for every age group, skill level and budget.

To view the full Spring/Summer activity guide go to [www.cityofelkhorn.org](http://www.cityofelkhorn.org), or pick one up from the Recreation Department in Sunset Park, the Matheson Memorial Library, Chamber of Commerce, or City Hall.

### Registration has begun

Registration is open and easier than ever with the on-line registration option. Simply go to [www.cityofelkhorn.org](http://www.cityofelkhorn.org) and click the on-line registration tab to start an account. After your account has been approved you will be able to register for your program choices. Registration can also be done by stopping by the Recreation Department in Sunset Park Monday-Friday, 8:00 a.m. - 4:30 p.m.

### Elkhorn Municipal Pool

The Elkhorn Municipal Pool has a tentative opening date set for June 12th. It will be open every day (weather permitting) through August 29th. The hours will be 1:00 p.m. - 8:00 p.m. Monday, Wednesday, Friday, and Saturday; and 1:00 p.m. - 6:00 p.m. Sunday, Tuesday, and

Thursday.

The pool is available for rentals for birthday parties, company summer parties, family gatherings, organization events, and other activities. A lifeguard will be present and participants do not need pool memberships.

Available rental times are Saturday and Sundays, 8:30-11:30 a.m. or 8:15-10:00 p.m.

JUST A REMINDER . . . . .

### SUMMER BASEBALL PARKING AT SUNSET PARK

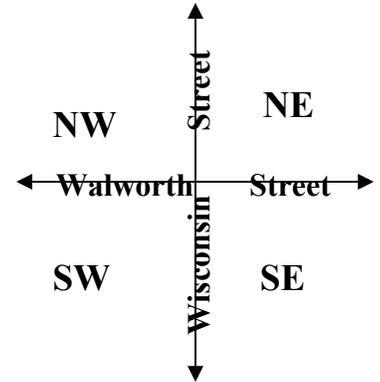
During summer baseball parking restrictions will go into effect at the south end of the baseball fields in Sunset Park.

There will be no parking on the south side of W. Centralia Street from Devendorf to Park Streets.

Violators will be ticketed.

## Spring Brush Collection Schedule

- Week beginning Tuesday, April 6, May 4 & June 8: NE neighborhood**
- Week beginning Tuesday, April 13, May 11 & June 15: SE neighborhood**
- Week beginning Tuesday, April 20, May 18 & June 22: SW neighborhood**
- Week beginning Tuesday, April 27, May 25 & June 29: NW neighborhood**



## Guidelines

- \*Brush should **NOT** be in the terrace earlier than Saturday prior to your pickup day
  - \*Do **NOT** commingle leaves with brush
  - \*Brush **MUST** be in the terrace no later than 7am of the scheduled Tuesday pickup day
  - \*Place cut ends facing direction of traffic traveling on street
  - \*No vines, rakings or roots (see Waste Drop-Off Site)
  - \*Length—minimum of 4 feet to a maximum of 12 feet
  - \*Diameter—minimum of 3/4 inches to maximum of 6 inches
- For Special Collections**, or if the crew has to return and chip the brush because it was not out by the prescribed time or if it goes beyond the homeowner's normal pruning and trimming, a charge will be applied. Call the Public Works office at 723-2223 for charges or to schedule an appointment for a special brush collection.

## Spring Leaf Collection / Seasonal Burning

**Spring Leaf Collection** takes place for only *two weeks* in April. The City's garbage/recycler, Veolia, is contracted to conduct the leaf collection. The City will be divided into two sections with Leaf Collection beginning on Tuesday and ending on Friday of each week.

### East of Wisconsin Street—April 6 (Includes East side of Wisconsin Street)

### West of Wisconsin Street—April 13 (Includes West side of Wisconsin Street)

- \*Leaves should **NOT** be in the gutter earlier than the Saturday prior to your pickup day
- \*Leaves **MUST** be in the gutter no later than 7am of the scheduled Tuesday pickup day
- \*Please rake leaves into the **gutter**—Veolia will pick up the leaves from the gutter
- \*Do **NOT** commingle brush with leaves
- \*Do **NOT** place them in bags or boxes

**Seasonal Leaf Burning** is allowed between April 1 and May 31 *without* a permit

- \*Burning shall occur on the resident's property at a minimum distance of 15 feet from any occupied dwelling
- \*Do **NOT** burn on streets, sidewalks, terraces, or any other location within the public right-of-way
- \***NO** burning when wind is in excess of 18 miles per hour
- \*Burning permitted between the hours of 8am and 8pm

## Yard Waste Drop-Off Site -- City Garage

12 E. First Avenue (Fenced in area adjacent to N. Washington Street)

**April 7 through October 30**

**Wednesdays: 8 a.m. - 5 p.m.**

**Saturdays: 10 a.m. - 2 p.m.**

- \*Leaves, vegetables, and grass clippings
- \***NO** stumps, roots or shrubs with intact root balls
- \*Yard/garden debris and brush—including clean, woody vegetative material no greater than 3" in diameter
- \*Tightly bundle tree limbs and branches no greater than 3" in diameter and 4 ft in length with twine (*NO wire or nylon*)
- \*30 gallon paper bags or Dry cardboard boxes not larger than 3 X 3 feet





# Your Bill of Rights as a Residential Electric Utility Customer

The Public Service Commission of Wisconsin (PSC) prepared this brochure to let you know your rights as a gas or electric customer. It includes answers to your most common questions and concerns. If you have a question or problem with your service, first contact your utility. If your utility cannot solve the problem, call the PSC.

## ENERGY USAGE REPORTS

Moving? Before you buy/rent a home or an apartment, call your utility. They can give you an average of how much energy was used at the new address during the last 12 months. Or, they can tell you the largest and smallest bills for the last 12 months. There may be a charge for this service.

## PERSONAL IDENTIFICATION (I.D.)

Before you open an account, a utility may ask you to show I.D. Some types of valid I.D. include:

- Photo I.D. card
- Driver's license
- U.S. military card
- Current utility bills
- Bank statements
- Rental agreements
- Social service agency letter I.D.
- Employment letter I.D.

## DEPOSITS

1. If you are a **new** residential customer, you may be asked to post a deposit if:

- You did not pay an undisputed bill for the same type of service anywhere in Wisconsin during the last six years.

2. If you are a **current** residential customer, you may be asked to post a deposit if:

- Your service was shut off during the last 12 months for non-payment.
- You falsified a service application.
- Your payment for service from November 1—April 15 is 80 days or more overdue and you have the ability to pay
- Your electric bill becomes 60 days or more past due in the first 8 months of new service.

3. You do **not** have to post a deposit if your income is below 200 percent of the Federal Poverty level guidelines.

A normal deposit is the sum of the two largest consecutive bills during the last 12 months:

<b>Example:</b>	January	\$225
	February	<u>+\$200</u>
		\$425 deposit

The deposit for those who are able to pay their winter heating bill, but do not, is the sum of the four largest consecutive bills during the last 12 months:

<b>Example:</b>	December	\$200
	January	+\$225
	February	+\$200
	March	<u>+\$150</u>
		\$775 deposit

A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any interest earned must be returned to you after you have paid your utility bill promptly for 12 months.

## MONTHLY BILLS

You will be sent a bill about every 28—31 days. To avoid a late payment charge or shut-off notice, pay your bill by the date printed on your bill.

## WHAT'S ON YOUR BILL?

All bills include:

- Customer name
- Billing address
- Service address (if not the same as the billing address)
- Current meter reading and date
- Prior meter reading and date
- Number of gas or electric units used
- If it was an estimated reading
- Next meter reading date
- Number of days billed
- Class of service
- Amount due
- Tax

## METER READINGS

The PSC requires utilities to read your meter at least once each six months. You must allow these readings.

If a meter reader cannot get to your meter, you will get an estimated bill. To avoid estimated readings, you can read your own meter. Ask your utility for a card to record your reading.

## LATE PAYMENT CHARGES

A utility can add a late payment charge if your:

- Bill is not paid by the due date printed on your bill.
- A late payment charge can be:
- A one time charge of 3 percent of current unpaid charges (minimum 50 cents), OR
- A monthly charge of up to 1 percent of the total unpaid balance (including unpaid late payment charges).

## OTHER CHARGES

Some customers are able to pay their winter heating bills but do not. A utility may take legal action to collect payment from these customers and may report the unpaid bill to a credit bureau. These customers may also have to pay the utility's cost of collecting monthly payments.

## BUDGET PAYMENT PLANS

To manage high winter gas bills or high summer electric bills, ask your utility about budget payment plans. This allows you to average estimated annual use into even monthly payments. Each six months your payment amount is readjusted to reflect your actual use. At the end of a budget year, your bill is adjusted to correct overbilling or underbilling. These payment plans are available to all residential gas and electric customers, even if in arrears.

## INSTALLMENT PLANS FOR OVERDUE BILLS

You may use an installment plan to pay what you owe your utility. This helps you pay your current bills and any overdue bills. You will be asked to make a "fair" down payment and "fair" installments. A "fair" amount is based on:

- Your ability to pay
- The size of your overdue bill
- How long your bill has been overdue
- Your payment history
- Reasons your bill is overdue
- Other important factors

Your utility may ask you to sign an installment agreement. Do not sign it unless you agree to the terms. You have the right to negotiate an installment agreement.

If you do not pay installments as agreed, the utility may shut off your service. If you do not pay, the utility does not have to renegotiate an agree-

ment before it shuts off your service. It is up to you to let the utility know about important reasons to negotiate a new plan.

If you and a utility cannot agree on an installment plan, you can file a dispute with the PSC. While the PSC reviews your dispute, your service should not be shut off. However, you must pay all bills not in dispute.

### CREDIT REPORTING

If an account becomes due and no payment arrangements have been established between the customer and a utility, the utility may report the account to a credit bureau. It may also use the services of a collection agency to collect on the account.

### SERVICE DISCONNECTS

Your service can be shut off if:

- You fail to pay your bills.
- You fail to pay installments as agreed.
- You fail to post required deposit.
- A prior customer living at your address has an unpaid bill for the same address.
- You fail to pay the utility's costs for collecting an overdue bill.
- You tamper with your meter.
- There is a safety hazard.

A utility is permitted to transfer a landlord's unpaid bill from a residential property to the office or home of the landlord or property manager. If the bill continues to go unpaid, service can be shut off at the landlord's or property manager's office or home.

A utility must send you a notice before your service is shut off for non-payment. This notice must include:

- Reasons for the shut-off.
- Date when service can be shut off.
- How to contact the utility about the shut-off.

The notice should be mailed to your home or mailing address at least ten days before the shut-off. A notice must also be posted at the service address if it is not the same as your home or mailing address. The utility is also required to make a reasonable attempt to contact you by telephone or in person before the service is shut off.

If service is not shut off within 20 days after the notice is mailed, the utility must:

Leave a new notice at the site 24 (but not more than 48) hours before service is shut off.

### MEDICAL PROBLEMS

For extra time to make payment arrangements, the utility will delay service shut-off, or restore service if shut off, for up to 21 days if there is a medical problem or other crisis. The utility may ask for a letter about the crisis from your:

- Doctor
- Public health official
- Social service official
- Police or Sheriff

It is also possible to extend the 21-day delay.

### THIRD PARTY SHUT OFF-NOTICE

You can ask the utility to send a copy of your shut-off notice to a relative, guardian or other third party.

### WINTER SHUT-OFF RULES

If there is no threat to human health or life, a utility can shut off service from November 1 - April 15. A utility can also shut off service from November 1 - April 15 if a household income is greater than 250 percent of the Federal Poverty level guidelines.

Before service can be shut off, a utility must:

- Obtain written approval from their vice president or higher executive.
- Deliver this written approval to the PSC by 3:30 p.m. the day service is to be shut off.
- Visit the site the next day where service has been shut off to:
  1. Check customer's well-being.
  2. Tell the customer about payment plans.
  3. Tell the customer about special assistance.

These rules also apply to business and farm accounts serving residential dwellings. Before winter, a utility must attempt to contact customers whose service was shut off for nonpayment of bills. Each utility makes a special effort to turn on service before it gets cold. If you know of someone who has no heat, call your utility. You do not have to give your name. If service is not turned on in a reasonable time, call the PSC.

### HAVE A DISPUTE?

First contact your utility to try to solve the problem. If you are behind on your bill, the utility will offer you an installment plan to pay your bill.

If the utility cannot solve your problem, call the PSC at **1-800-225-7729**. While the PSC reviews your dispute, your service should not be shut off. However, you must still promptly pay any charge not in dispute. After the PSC completes its review, a staff member will contact you and your utility and will attempt to find an agreement that is acceptable to all parties.

### BILINGUAL SERVICE

The Public Service Commission of Wisconsin is also able to provide customer assistance in Spanish. When calling the PSC, please ask to speak to a Spanish-speaking representative.

### SERVICIO BILINGÜE

En la Comisión de Servicios Públicos del estado de Wisconsin (PSC) podemos asistirle en Español. Cuando llame a la PSC, pida hablar con un representante de habla hispana.

### SAFETY NOTE

In order to prevent severe burns and unnecessary energy consumption, water heater thermostats should be set no higher than 125 degrees.

The Public Service Commission of Wisconsin does not discriminate on the basis of disability in the provision of programs, services, or employment. If you are speech, hearing, or visually impaired and need assistance, call (608) 266-5481 or TTY (608) 267-1479. We will try to find another way to get the information to you in a usable form.

Fax (608) 266-3957  
 TTY (608) 267-1479  
 Consumer Affairs (800) 225-7729  
 General (608) 266-5481  
 Email [PSCRECS@PSC.STATE.WI.US](mailto:PSCRECS@PSC.STATE.WI.US)  
 Web Site <http://www.psc.state.wi.us/>  
**610 N. Whitney Way**  
**PO Box 7854**  
 Madison, Wisconsin 53707-7854  
 1000B (7-17-00)

**CITY OF ELKHORN WATER RATES**

**Effective March 1, 2006**

**OFFICE HOURS:**

8 a.m. to 4:30 p.m. Monday thru Friday

Office Phone (262) 723-2910

After Office Hours Emergency

Phone (262)723-3229

**General Service - Metered -- Mg-1**

**Monthly Service Charge:**

5/8 inch meter.....	\$ 4.95
3/4 inch meter .....	4.95
1 inch meter .....	9.00
1- 1/4 inch meter .....	12.00
1-1/2 inch meter .....	18.00
2 inch meter .....	30.00
3 inch meter .....	54.00
4 inch meter .....	123.00
6 inch meter .....	213.00
8 inch meter .....	243.00
10 inch meter.....	363.00
12 inch meter.....	504.00

**Plus Volume Charge:**

First 1,670 used each month.....	\$3.70 per 100 cubic feet
Next 5,000 used each month .....	\$3.44 per 100 cubic feet
Next 26,670 used each month .....	\$2.65 per 100 cubic feet
Over 33,340 used each month .....	\$2.10 per 100 cubic feet

**Billing:**

Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of one percent will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next ten days, service may be disconnected pursuant to Wis. Adm. Code., ch. PSC 185.

**Combined Metering:**

Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings where metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

**Private Fire-Protection Service-Unmetered-- Upf-1**

This service shall consist of permanent continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems. Standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

**Monthly for Private Fire-Protection Service Demand Charges:**

Size of Connection	Charge
2-inch .....	\$ 8.40
3-inch .....	15.90
4-inch .....	26.40
6-inch .....	52.80
8-inch .....	84.30
10-inch .....	126.60
12-inch .....	168.60

**Billing:** Same as schedule Mg-1.

**Public Fire-Protection Service -- Fd-1**

Under Wisconsin Statutes, Section 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire-protection service.

This service shall include the use of hydrants for fire- protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

**Monthly Public Fire-Protection Service Charges:**

5/8 inch meter .....	\$ 7.80
3/4 inch meter .....	7.80
1 inch meter .....	19.41
1 1/4 inch meter .....	28.80
1 1/2 inch meter .....	39.00
2 inch meter .....	62.10
3 inch meter .....	116.70
4 inch meter .....	194.10
6 inch meter .....	390.00
8 inch meter .....	621.00
10 inch meter.....	933.00
12 inch meter .....	1242.00

This rate is in addition to Schedules Mg-1, Ug-1, Mgt-1 and Mz-1.

**Billing:** Same as Schedule Mg-1

**General Water Service - Unmetered -- Ug-1**

Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$23.45 per month. This rate shall be applied only to single-family residential and small commercial customers and approximates the cost of 500 cubic feet of water per month under Schedule Mg-1. If it is determined by the utility that usage is in excess of 500 cubic feet per month, an additional charge per Schedule Mg-1 will be made for the estimated additional usage.

**Billing:** Same as Schedule Mg-1

**Reconnection Charges -- R-1**

	<b>During Normal Business Hours</b>	<b>After Normal Business Hours</b>
Reinstallation of meter, including valving at curb stop	\$30.00	\$40.00
Valve turned on at curb stop	\$25.00	\$35.00

Note: no charge for disconnection

**Billing:** Same as Schedule Mg-1

**Bulk Water -- BW-1**

All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or utility-approved party shall supervise the delivery of water.

Bulk water sales are:

1. Water supplied to the tank truck or from hydrant for the purpose of extinguishing fires outside the utility's immediate service area;
2. Water supplied by tank truck or from hydrant for purposes other than extinguishing fires such as irrigation or the filling of swimming pools; or,
3. Water supplied from hydrants or other temporary connections for general service type applications. (Water supplied for construction purposes - see Schedule Mz-1)

A charge for the volume of water used will be billed to the party using the water at \$3.70 per 100 cubic feet. A service charge, in addition to the volumetric charge, will be \$30.00.

In addition, for meters that are assigned to bulk water customers for more than 30 days, the applicable service charge in Schedule Mg-1 will apply after the first 30 days.

The water utility may require reasonable deposits for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected will be refunded upon return of the utility's equipment. Damaged or lost equipment will be repaired or replaced at the customer's expense.

**Billing:** Same as Schedule Mg-1

**Seasonal, Emergency or Temporary Service -- Mgt-1**

Seasonal customers\* shall pay an annual seasonal service charge equal to twelve times the applicable service charge in Schedule Mg-1. Water use in any billing period shall be billed at the applicable volume schedule in Mg-1 and the charge added to the annual seasonal service charge.

In addition, customers who have an additional meter pursuant to Schedule Am-1 shall also pay an annual seasonal rental charge equal to twelve (12) times the applicable additional meter rental charge in Schedule Am-1.

For disconnections of service, not previously considered as seasonal, emergency, or temporary, if service is resumed at the same premises by the same customer within a 12-month period, and if there has been no service to another customer during the intervening period, the customer shall be billed for the pro rata share of the applicable monthly service charge for the period of disconnection.

Further if service has been disconnected, or a meter removed, a

charge under Schedule R-1 shall be applied at the time of reconnection or meter reinstallation.

\* Seasonal customers are general service customers whose use of water is normally for recurring periods of less than a year. This includes service under Schedule Mg-1 and/or Schedule Am-1.

**Billing:** Same as Schedule Mg-1

**Building and Construction Water Service -- Mz-1**

For single-family and small commercial buildings, apply the unmetered rate (Schedule Ug-1).

For large commercial, industrial or multiple apartment buildings, a temporary metered installation shall be made and general, metered rates (Schedule Mg-1) applied.

**Billing:** Same as Schedule Mg-1

**Additional Meter Rental Charge -- Am-1**

If a customer requests the installation of an additional meter\* to receive credit for clear water not discharged into the sanitary sewer system, or if a sewerage service customer who is not a customer of the water utility requests the installation of a meter to determine the volume of sewage discharged into the sanitary sewer system, the utility shall furnish and install this additional meter. This rate shall be applied only to single-family residential and small commercial customers. At utility discretion, it may also be applied to other customers. A rental fee shall be charged for the use of this meter and the following rates shall apply.

**Billing:** Same as in Schedule Mg-1

\*For the Schedule Am-1 rate to apply, the additional meter must be installed on the same service lateral as the primary meter. Also, if the metering configuration is in the Addition Method, the Schedule Am-1 rate will apply only if the additional meter is 3/4-inch or less. If the additional meter is larger than 3/4-inch in the Addition Method, then Schedule Mg-1 rates apply to the primary meter and the additional meter as separate accounts.



5/8 inch meter .....	\$2.10 per month
3/4 inch meter .....	\$2.10 per month
1 inch meter .....	\$3.00 per month
1-1/4 inch meter .....	\$3.90 per month
1-1/2 inch meter .....	\$4.80 per month

Initial Meter Installation Charge - \$30.00

**For your information . . .**

**County Treasurer—741-4251**  
**County Clerk—741-4241**  
**Clerk of Courts—741-7012**  
**Child Support—741-7100**

## Employee Spotlight

## Serving the Community



**Jason Lundvall** (center) recently completed his Electrical Line Worker Apprenticeship in January 2010. Jason graduated with high honors from Chippewa

Valley Technical College. As pictured above, he is accepting his diploma from Art Schmitz (left) the Electric Utility Director of the City of Elkhorn and Jeff Vanac (right) the Safety Director of the Municipal Utilities of Wisconsin (MEUW).

Jason has been a valued City of Elkhorn employee since June 5, 2006.

**Robert Rayfield** became a patrolman for the Elkhorn Police Department in September of 2009. Prior to that he served the City as a Community Service Officer for 17 months.



Robert, who is originally from Elkhorn, graduated in May 2009 from UW Parkside in Kenosha with a degree in Criminal Justice. He attended Basic Recruit Academy at Waukesha County Technical College, where he attained his Law Enforcement certification in August of 2009.

Robert is enjoying all aspects of his new position as patrolman. He looks forward to coming to work each day and assisting the residents of Elkhorn.



## Mark your Calendars.....

**Tax Assistance**—Matheson Memorial Library is offering free assistance with tax preparation on select dates in March and April. Staff from the Wisconsin Department of Revenue will be at the library to help answer your questions on April 5 and 15 from 9 am to 2:30 pm each day. This program is free and open to the public. Select state and federal tax forms will be available.

**Computer Classes**—Basic computer and internet classes will be available at the Matheson Memorial Library, and will be taught by their new Adult Services Librarian in April. Please visit their website at [www.elkhorn.lib.wi.us](http://www.elkhorn.lib.wi.us) or call (262) 723-2678 for details on class content, dates and times.

**Kids All American fishing Derby**—Woods and Water Sportsman's Club and the Parks & Recreation Department will host a free fishing derby at Elkhorn Lake on Saturday, June 5, 2010. The derby will be from 9-2

p.m. Fishing will continue until about 1 p.m., with the raffle to follow. A free lunch will be provided all day. There are a number of contests that will add extra excitement to the day's fun.

**Shrine Circus**—The Shrine Circus provides a great fun filled, family experience. The circus will take place at 411 E. Court St., Grandstand May 31st. For more information call Steve or Bob at 800-243-7469

**City Wide Rummage Sale** - Elkhorn's city wide rummage sale will take place June 11-13.

**Annual Police Bike Ride**—The annual Police Department Bike Ride is set for June 12 at 10:30 am. Registration begins at 9:30 a.m. This year's ride and related activities will be held at the Walworth County Fairgrounds. Participants are encouraged to bring a non-perishable item for the Lakeland Animal Shelter and/or Elkhorn Food Pantry. Check the newspaper and the City's website for registration details

as the event grows closer.

### **Community Band Concerts**

Friday evenings June 18th to July 23rd. The Holton/Community Band will be performing on Friday evenings at 7:30 p.m. Come down to Sunset Park and enjoy an evening of warm weather and outstanding music.

**Antique Flea Market**—Over 500 dealers will be gathered at the Walworth County Fairgrounds on May 16, June 27, August 8, and September 26. Admission is \$5.00 and parking is free. Refreshments will be available on the grounds. For more information visit [www.nlpromotionsllc.com](http://www.nlpromotionsllc.com).

**Star Spangled Celebration**—The Star Spangled celebration will take place in Sunset Park on July 2. There will be games for the children, refreshments, fireworks at dusk, and a concert by the Holton Band.



# Elkhorn Police

## BICYCLE SAFETY

Riding a bicycle is a fun and exciting means of transportation. When you ride, you are not alone. You share the road with cars, trucks and other cyclists. For children you share the sidewalks with other pedestrians and cyclists. Keep your summer safe by following some of these safety tips.

1. Protect your head—Wear a helmet.
2. Go with the flow of traffic—Obey the rules of the road.
3. Be aware of traffic around you—Be aware of your surroundings.
4. Stay alert—Keep a look out for obstacles around you.

### Daily ABC's

- Air in your tires at proper pressure.
- Brakes that work properly.
- Cables that are all attached properly.

**Beware of Darkness**—If you have to ride at night, you should have a front light attached to the bicycle, or to your body that is visible from 300 feet to the front and from the sides. You must have a red rear reflector. Wear reflective clothing or reflective materials, especially in your ankles, wrists, back, and helmet. Ride in areas that are familiar and on streets that are well lit.

### Protecting your Bicycle from Theft

A bicycle can be stolen from just about any place, but simple precautions can deter would-be bike thieves. Remember, most bikes that are stolen were not locked!

Always lock your bicycle.

Secure it to a stationary object such as a post, fence, tree, or a bike rack.

## Elkhorn Police Department BIKE SAFETY AND FAMILY FUN DAY

June 12, 2010 at Sunset Park

**Don't Forget to register!!**

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## Electric Bill Payment Assistance 2009/2010 Program

April 15 marks the day that the State of Wisconsin winter moratorium ends. As stated in our fall newsletter, the City of Elkhorn has joined the State program for low income assistance and energy assistance.

If you need help paying your electric bill, you can request an application and schedule an appointment with the Walworth County Health and Human Services Department by

calling (262) 741-3337, toll free (800) 365-1587, or TTY (262) 742-3255. Eligibility depends on family size and income. If you need further information about this program contact one of their representatives at (262) 741-3200.

Energy assistance is also available through the State Focus on Energy program, which helps consumers reduce their energy use by providing home energy audits. Energy audits

are important because they help consumers identify ways to make their homes more efficient, therefore lowering their utility bills. Customers may also be eligible for cash rebates if they implement the recommendations from the audit. For more information about Wisconsin's Focus on Energy program, please call (800) 762-7077, or visit [www.focusonenergy.com](http://www.focusonenergy.com).



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 P.O. Box 920  
 9 S. Broad Street  
 Elkhorn, WI 53121

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**IMPORTANT CITY SERVICES INFORMATION ENCLOSED**

**SEASONAL LEAF BURNING**

Spring has finally arrived and with that comes the work of spring clean-up. Clearing left over leaves from under bushes and around pathways, removing plants and flowers that did not make it through the harsh Wisconsin winter and pruning the shrubbery for a fresh spring look.

To help ease the burden of spring clean-up the City does permit the burning of leaves for Spring and Fall clean-up as long as a few basic guidelines are followed. First of which being that it is done on the resident's property at a minimum distance of 15 feet from any oc-

cupied dwelling. Burning can not be done on streets, sidewalks, terraces, or any other location within the public right-of-way, and always make sure before burning that the wind is not in excess of 18 miles per hour.

Seasonal leaf burning is allowed between April 1 and May 31, as well as October 1-November 30, between the hours of 8:00 a.m. and 8:00 p.m. without a permit. You should contact the Fire Department or City Hall prior to burning leaves for a copy of the regulations that effect the burning of leaves.

**SPRING AND SUMMER IS A TIME FOR SPECIAL EVENTS IN THE CITY—PERMITS NEEDED**

Spring and summer is a time when many organizations and residents like to have a party.

The City Clerk's office would like to remind residents and organizations that a special events permit is needed when holding an event on the public



right-of-way. It is required for events like street dances, parades, walk/runs and block parties.

Organizations must fill out the application within 45 days of the event; however, fees may be waived if proof of non-profit status is provided. General liability insurance is required.

Applications are available at City Hall during office hours. The applications are reviewed by the City Clerk and a Special Events Staff Team. Staff may ask to schedule a meeting with the organizations holding the event to assist in the planning and coordinating of City services.