

**CITY OF ELKHORN**  
**Committee of the Whole Minutes**  
**Common Council Chambers, 311 Seymour Ct., Elkhorn, Wisconsin**

**May 20, 2024**

The Committee of the Whole meeting was called to order by Council President Payson Jr. at 5:15 p.m.

**Roll Call**

Present: Alderpersons Gary Payson Jr., Scott McClory, Ken Meinel, Kurt Harkness and Mayor Tim Shiroda.  
Others present: Administrator Adam Swann, City Clerk Lacey Reynolds, Attorney Elaine Ekes, Director of Public Works Matthew Lindstrom.

**Adjourn into Closed Session**

Closed Session: The Committee of the Whole may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e) in order to conduct specified public business, whenever competitive or bargaining reasons require. The Committee of the Whole may also entertain a motion to go into CLOSED SESSION pursuant to 19.85(1)(f) to consider financial, medical, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. *Motion (McClory/Harkness) to adjourn to closed session at 5:17 pm for review and discuss the proposals for building-inspection services. Voice vote, all approved, motion carried.*

**Reconvene in Open Session** for possible action on Closed Session items. *Motion (McClory/Harkness) to reconvene in open session at 5:26 pm, the Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted. Voice vote, all approved, motion carried.*

Possible motion to reconsider the decision to accept the proposal from SAFEbuilt Wisconsin, LLC for building-inspection services. *Motion (McClory/Meinel) to reconsider the decision to accept the proposal from SAFEbuilt Wisconsin, LLC for building-inspection services. Voice vote, all approved, motion carried.*

Discussion and possible decision regarding acceptance of proposal from SAFEbuilt Wisconsin, LLC for building-inspection services. No action taken.

Discussion and possible decision regarding City's RFP for building-inspection services. *Motion (McClory/Meinel) to reopen the RFP for building-inspection services. Voice vote, all approved, motion carried.*

**Adjourn**

*Motion (Meinel/McClory) to adjourn at 5:27 pm. Voice vote, all approved, motion carried.*

Lacey L. Reynolds  
City Clerk